

Criminal Justice Coordinating Council

Tuesday, August 28, 2018 - 2 p.m.

Pikes Peak Regional Building Department
2880 International Circle, Colorado Springs
(A & B Conference Room / 2nd Floor)

1. Welcome / Introductions (Commissioner Glenn)

- A. Dr. Alexis Harper, Criminal Justice Planner (Tim Wolken)
- B. CJCC Member Update (Tim Wolken)

2. Approval of Meeting Minutes (Commissioner Glenn)

3. Information Items

- A. Committee Reports
 - a. Pretrial Services Community Advisory Board (Chief Judge Bain)
 - b. Strategic Planning Committee (Rosalie Roy)
 - c. Behavioral Health Committee (Matthew Caywood)
 - d. Financial Resources Committee (Christine Burns)
 - e. Transition to Work Committee (Christine Richard)

4. Reports

- A. National Network of Criminal Justice Coordinating Council membership (Alexis Harper)
- B. 2019 – 2021 CJCC Action Plan Outline (Alexis Harper)

5. Other Discussion Items

6. Next Meeting

Tuesday, November 27, 2018 - 2 p.m. - Pikes Peak Regional Building Department

Criminal Justice Coordinating Council

AGENDA ITEM SUMMARY FORM

Agenda Item Title: Criminal Justice Planner
Agenda Date: August 28, 2018
Agenda Item Number: #1 - A
Presenter: Tim Wolken, Director, Community Services Department
Information: X **Endorsement:**

The Board of County Commissioners provided funding beginning in 2018 for a Criminal Justice Planner to support the Criminal Justice Coordinating Council and other criminal justice initiatives by completing the following tasks:

- A. Research, analyze, evaluate, and develop innovative planning recommendations regarding criminal justice matters.
- B. Oversee the collection of criminal justice data for use by the Council, agencies, and departments.
- C. Analyze past and current El Paso County Criminal Justice Center (CJC) populations and develop recommendations to address capacity issues at the CJC.
- D. Identify gaps and deficiencies in the criminal justice system and make recommendations to address service gaps.
- E. Make recommendations that will help control the costs of managing offenders.
- F. Evaluate and recommend crime prevention and early intervention programs that will help reduce recidivism.
- G. Seek grants that will support the enhancement of the criminal justice system.
- H. Make recommendations on proposed legislation that will impact the criminal justice system in our region.
- I. Provide meeting management support functions including developing agendas, meeting notes, and completing CJCC directives.
- J. Complete special projects as assigned by the CJCC and its member agencies.

El Paso County received 90 applications for the position. Ten applicants participated in initial screening interviews and four applicants were selected for second interviews.

Dr. Alexis Harper was offered the position and accepted on May 11, 2018. Dr. Harper has a doctorate degree in Criminology from the University of Texas and has served as an Assistant Professor of Criminal Justice for Texas A&M International University since 2016. Dr. Harper began her duties on July 2, 2018.

Proposed Council Action:
Information Only

CRIMINAL JUSTICE COORDINATING COUNCIL

AGENDA ITEM SUMMARY FORM

Agenda Item Title: CJCC Member Update
Agenda Date: August 28, 2018
Agenda Item Number: #1 - B
Presenter: Tim Wolken, Director
Community Services Department

Information: X **Endorsement:**

We are pleased to welcome the following new Criminal Justice Coordinating Council members:

Mark Allison, Community Parole Manager
Colorado Springs Parole Office
Department of Corrections
(replaced Shaun McGuire)

Traci Marques, Director
Pikes Peak Workforce Center
(replaced Lisa Rice)

Pat Kelly, Chair
Community Corrections Board
(replaced Tara Hall)

Jason DeaBueno, Vice President
AspenPointe Health Services
(replaced Brandi Haws)

Proposed Council Action:
Information only

Criminal Justice Coordinating Council

Meeting Minutes

Date: Tuesday, May 22, 2018

Location: Pikes Peak Regional Building Department

1. Commissioner Glenn welcomed Council members and thanked everyone for their service.
2. The following members were in attendance:

Darryl Glenn	Board of County Commissioners
Rosalie Roy	Public Defender's Office
Amber Biss	El Paso County Dept. of Human Services
Cindy Patton	Probation, 4th Judicial District
William Bain	Chief Judge, 4th Judicial District
George Reed	UCCS School of Public Affairs
Wendi Lichtenegger	Colorado Springs Municipal Court
Jennifer Dabros	AspenPointe
Kim Kitchen	District Attorney's Office
Clif Northam	Sheriff's Office
Scott Whittington	City of Colorado Springs Police Department
Joel Siebersma	Springs Rescue Mission
Brandon Wilson	El Paso County Administration
Tim Wolken	El Paso County Community Services Department
Joe Ribeiro	Manitou Springs Police Department
Pat Kelly	Chair, Community Corrections Board
Marc Dettenrieder	Teller County

3. **Kim Kitchen moved to approve the February 2018 meeting minutes. Tim Wolken seconded. The motion carried 14 - 0 (several members arrived after this vote).**

4. The following committee chairs or their representatives provided updates on committee activities:

Pretrial Services – Christine Burns
Strategic Planning – Joe Ribeiro
Behavioral Health – Amber Biss
Financial Resources – Christine Burns
Transition to Workforce – Christine Richards

5. Tim Wolken updated the Council on the Criminal Justice Planner hiring process. The Board of County Commissioners provided funding beginning in 2018 for a Criminal Justice Planner to support the Criminal Justice Coordinating Council and other criminal justice initiatives. El Paso County received 90 applications for the position. Ten applicants participated in initial screening interviews and four applicants were selected for second interviews. Ms. Alexis Harper was offered the position and accepted on May 11, 2018. Dr. Harper has a doctorate degree in Criminology from the University of Texas and has served as an Assistant Professor of Criminal Justice for Texas A&M International University since 2016. Dr. Harper will begin her Criminal Justice Planner duties on July 2, 2018.

6. Christine Burns provided an overview of the Pretrial Services Program expansion. During the 2018 Budget process, the Board of County Commissioners approved an additional \$300,000 in funding to expand staff support for the Pretrial Services Program. The 2018 – 2022 long-range budget plan includes adding an additional \$100,000 of support beginning in 2019. The Pretrial Services Community Advisory Board has worked diligently to revise the Pretrial Services Program Operations Manual to allow for an increase in the type and number of defendants being interviewed and recommended to the courts. The Chief Judge approved the updated manual on May 17, 2018. Seven additional Pretrial Services staff are in the process of being hired with the goal of full staffing by August, 2018.

7. Brandon Wilson provided an update on the Family Justice Center proposal. The Family Justice Center Alliance is a program by Alliance for Hope International, which is one of the leading domestic violence and sexual assault prevention and intervention organizations in the United States. The Alliance serves as the “clearinghouse”, research center, and national affiliation organization for Family Justice Centers and other multi-agency models that serve victims of domestic violence, sexual assault, elder abuse, child abuse, and/or human trafficking. The CJCC Strategic Planning Committee endorsed the completion of a feasibility study for a Family Justice Center at their meeting on May 3, 2018. **Dr. Reed moved that the Criminal Justice Coordinating Council support the completion of a feasibility study for a Family Justice Center in El Paso County. Kim Kitchen seconded. The motion carried 17 – 0.**

8. Dr. Reed announced that the proposed Social Work program at the University of Colorado at Colorado Springs (UCCS) has received support from UCCS leadership. Several additional reviews / approvals will be pursued in 2018 – 19.

9. Commissioner Glenn announced that the next meeting of the Criminal Justice Coordinating Council will be conducted on Tuesday, August 28, 2018 at 2 p.m. at the Pikes Peak Regional Building Department.

Proposed Council Action:
Approve Meeting Minutes

CRIMINAL JUSTICE COORDINATING COUNCIL

PRETRIAL SERVICES COMMITTEE

August 28, 2018 Report

Committee Members

Chief Judge William Bain	Michael Baier
Jonathan Caudill	Sallie Clark
Judge Shannon Gerhart	Jeff Lindsey
Rose Roy	Margaret Vellar
Gail Warkentin	Mark Waller
Tim Wolken	Lisa Kirkman
Kathy Livornese	

2018 Committee Goals

1. Assist with the implementation of the Pretrial Services Program expansion.
2. Monitor statewide committees that are exploring Pretrial Services and money-based bond issues.

2018 Second Quarter Highlights

1. The Pretrial Services Community Advisory Board (Board) met on August 15, 2018.
2. The Board endorsed and Chief Judge Bain approved updates to the Pretrial Services Procedures Manual. The updates will facilitate a limited continuous review process, and a non-charge, sequencing and resource based process for assessment, interview, and report purposes.
3. New assessment and case management staff were introduced. We anticipate two additional staff in assessment for a total of five and one additional case manager for a total of two, along with the admin technician and the program manager.
4. Dr. Alexis Harper, Criminal Justice Planner, discussed opportunities to share pretrial data research with the CJCC to help with decision-making.
5. Pretrial Services had an 88.4% court appearance rate and a 96.1% public safety rate from July 2017 to June 2018. This information to be provided to the State Court Administrator for compilation with data from other jurisdictions for presentation to the legislature. Staff will obtain comparison data for future reports.
6. 250 PR Bonds were issued in July, 2018 as compared to an average of 144 per month in 2017.

Criminal Justice Coordinating Council

Strategic Planning Committee

August 28, 2018 Report

Committee Members

Rosalie Roy	Public Defender's Office (Chair)
Sallie Clark	Citizen
Joe Ribeiro	Manitou Springs Police Department
Bridget Collins	Deputy Court Administrator / 4th Judicial District
Russ Bogardus	Citizen
Teri Frank	Sheriff's Office
Tim Wolken	EPC Community Services Department
Jeff Lindsey	EPC District Attorney's Office
Lori Griffith	4th Judicial District Probation
Shelly Serna	EPC Department of Human Services

Quarterly Committee Highlights

1. The committee members welcomed Dr. Alexis Harper as the Criminal Justice Planner for the Criminal Justice Coordinating Council and stakeholder agencies.
2. Dr. Harper informed the members that El Paso County recently joined the National Network of Criminal Justice Coordinating Councils (NNCJCC) and provided an overview of the benefits of our involvement in the organization.
3. Dr. Harper provided an overview of the development of a three year CJCC Action Plan to guide the efforts of the Criminal Justice Coordinating Council (CJCC) from 2019 through 2021. The members reviewed the outline of the plan and provided input. The outline will be presented to the CJCC at their August 28, 2018 meeting. It is anticipated the Action Plan will be considered and / or approved by the CJCC at their November 27, 2018 meeting.
4. The next meeting of the Strategic Planning Committee is Tuesday, October 16, 2018 at 3 p.m.

Proposed Council Action:

Information Only

Criminal Justice Coordinating Council

Behavioral Health Committee

August 28, 2018

Committee Members:

Dr. Matthew Caywood- Chair
Andrea Kedley
Beth Roalstad
Clair Moon
Doug Greenberg
Jane Gravelle
Jason DeaBueno
Joel Siebersma
Judy Haller
Kathryn Chacon
Kathy Sullivan
Lynn Schull
Michele Newell
Sallie Clark
SherryLynn Boyles
Stephanie Gangemi
Sue Kuiper
Teri Frank

2018 Committee Goals:

1. To serve as the Steering Committee for BHCON Project.
2. To develop a resource guide for law enforcement to use when interacting with the community and offenders.
3. To organize a Summit to foster relationships and connections between systems.
4. To explore the need for additional behavioral health services and resources in our region.

Committee Highlights:

- The group met on June 15 and July 13. The next meeting is scheduled for September 14. These meetings fostered system collaboration and information sharing both on a macro and micro level.
- The group spent time developing the pocket resource guide for law enforcement specifically patrol officers. The goal is for this to be completed in September.
- The group had discussions about planning for the Summit with stakeholders from law enforcement, behavioral health, courts, district attorney, etc. The ultimate goal would be to better understand current efforts and how we can better partner to address gaps and deficiencies. The goal is to host a Summit in early 2019.

Criminal Justice Coordinating Council

Financial Resources Committee

August 28, 2018 Report

Committee Members:

Christine Burns	El Paso County Community Services Department (Chair)
Kelley Vivian	El Paso County Public Health
Scott Sosebee	Court Administrator – 4 th Judicial District
Russ Bogardus	Citizen
Anna Auwae	Colorado Springs Police Department
Larry Borland	El Paso County Sheriff's Office

2018 Committee Goals:

The committee will explore and/or pursue legislative, federal, state, local and third party funding opportunities to support our criminal justice system.

1. Research grants awarded to other Criminal justice Coordinating Councils.
2. Explore criminal justice funding opportunities and creative ways to share the information in a timely manner with stakeholders.
3. Identify potential grant opportunities for a downtown justice complex.
4. Create a distribution list of individuals interested in criminal justice grant opportunities.

July 17, 2018 Committee Meeting Highlights:

1. Committee members discussed grant opportunities, specific funding sources, the process to disseminate opportunities to the community, and a mechanism to track grant submittals and award rates for increased information sharing.
2. Dr. Alexis Harper introduced herself, shared background information and engaged members in a discussion on how diverse, but sustainable financial resources are essential to systemic change.
3. The time is now for agencies to begin project development, logic models, outcomes and a budget if they plan to seek JAG funding in 2019.
4. Justice complex funding and the need to have a master plan to guide funding priorities was discussed.
5. Committee members are ready to assist the CJCC as Council priorities are identified and an action plan is developed.

Criminal Justice Coordinating Council

Transition to Work Committee

August 28, 2018 Report

Committee Members:

Christine Richard (Chair)	Division of Adult Parole
Debi Strong	Pikes Peak Workforce Center
Kurt Runge	Division of Adult Probation
Jess Larson	Division of Adult Probation (Teller County)
Denise Krug	Discovery Goodwill
Jerry McCormac	Com.Cor
Christina Davis	Division of Adult Parole (Employment Training Navigator)
Jeff Cook	Springs Rescue Mission
Alexis Harper	Criminal Justice Planner

2018 Committee Goals:

1. Employer Breakfast (completed)
2. Bi-Annual Employer Association meetings

Second Quarter Committee Highlights:

1. Employer Association meeting: Will be held on September 13, 2018 from 4:30 pm to 6:30 pm at the Bar – K. Located at 124 E Costilla Street, 80903. This event will be catered by the Springs Rescue Mission and Discover Goodwill has offered to assist with the catering.
2. For future discussion with Alexis Harper: We talked about moving in phases and will work with Alexis on this. Phase 1: support among the employers. Phase 2: connecting them to those with criminal records and Phase 3: Mobile unit that drives around and possibly picks up those in need and connects them with a job.

Criminal Justice Coordinating Council

AGENDA ITEM SUMMARY FORM

Agenda Item Title: National Network of Criminal Justice Coordinating Council Membership

Agenda Date: August 28, 2018

Agenda Item Number: #4 - A

Presenter: Alexis Harper, Ph.D.

Information: X **Endorsement:**

The National Network of Criminal Justice Coordinating Councils offers information and resources for all CJCC members across the United States. As a formal network of staff and leadership of local CJCCs, the NNCJCC works to provide a forum for peer-to-peer learning among network members, and is operated through the Justice Management Institute. The JMI is a member of the National Resource Bank for the MacArthur Foundation.

<http://www.jmijustice.org/network-coordination/national-network-criminal-justice-coordinating-councils/>

General membership is available to all staff and local members established CJCCs, and those interested in learning more about criminal justice coordination. General membership benefits include access to and updates on information about developments in the justice field and effective CJCC operations, often via an email distribution list. Network membership requires completing a competitive application process when an open seat in the network becomes available. Network members consist of 30 diverse CJCCs across the country, selected based on various criteria including the CJCCs ability to authorize legislation creating the CJCC, having diverse representation from the justice sector and other community-based and government agencies, and providing evidence of data-driven, coordinated policy and program development.

El Paso County's CJCC became of General Member of the NNCJCC's on July 18, 2018. Currently, all Network Membership positions are filled and no applications are being accepted. However, Denver County is a Network Member, and I have reached out to network with Denver regarding CJCC operations and objectives.

The NNCJCC's website offers a wealth of information and resources, including information on developing and sustaining a CJCC, and discussions of challenges faced by CJCCs, and evidence-based solutions being adopted by other CJCCs. There is a "mini-guide series" available on their website as well, with documents related to topics such as data integration, GIS, measuring performance, and courts and corrections information and assessments. There is also an annual conference where attendance and presentations are encouraged.

Proposed Council Action

Information only

CRIMINAL JUSTICE COORDINATING COUNCIL

AGENDA ITEM SUMMARY FORM

Agenda Item Title: 2019 – 2021 CJCC Action Plan Outline

Agenda Date: August 28, 2018

Agenda Item Number: #4 - B

Presenter: Alexis Harper, Ph.D.

Information: X **Endorsement:**

Please find attached a power point presentation that addresses the outline of the 2019 – 2021 CJCC Action Plan.

We look forward to Council member input on the development of the Action Plan.

Proposed Council Action:

Information Only

CRIMINAL JUSTICE COORDINATING COUNCIL

2019 – 2021 ACTION PLAN

Alexis Harper, Ph.D.
Criminal Justice Planner

INTRODUCTION

- The CJCC Action Plan will include objectives to be from 2019 – 2021.
- The document will include background information on the CJCC, each of its five committees, and the respective objectives to be completed.
- Each committee will have the opportunity to provide input on their specific section of the plan, prioritizing objectives and offering content suggestions.

STRUCTURE OF THE ACTION PLAN DOCUMENT

- The Introduction of the document will include a mission statement, a description of the CJCC's organizational structure, and information on the methodology used to create the Action Plan.
- The Committee Objectives section will be broken down into 5 subsections, one for each committee, and will include:
 - Committee specific background information
 - Committee objectives listed by priority
 - A description of relevant steps and a timeline for objective achievement
- The final section of the document will include contact and other relevant plan information.

PRETRIAL SERVICES ADVISORY BOARD

- Evaluation of the jail population to expand PR Bond participation to help alleviate the jail population while addressing public safety concerns.
- Update Pretrial Services Operational Procedures based on the Professional Standards by the Colorado Association of Pretrial Services and complete the CAPS Professional Standards Review Process.
- Utilize the National Institute of Corrections "Measuring What Matters" for Pretrial Services.
- Explore a "Safe Surrender" program and administrative release authority to help reduce the population at the Criminal Justice Center.
- Examine the supervision and monitoring practices to determine effective case management of Pretrial Services defendants.

STRATEGIC PLANNING COMMITTEE

- Develop and launch CJCC three year action plan.
- Explore data collection and sharing opportunities between CJCC stakeholders.
- Explore innovative criminal justice strategies and best practices successfully used by other jurisdictions.
- Support the continued exploration of a Family Justice Center.
- Actively participate in the National Network of Criminal Justice Coordinating Councils
- Establish a Criminal Justice internship.

BEHAVIORAL HEALTH COMMITTEE

- Organize a Behavioral Health/Criminal Justice Summit within El Paso County to bring together local service providers, agencies, and stakeholders to identify ongoing issues and gaps and propose solutions.
- Develop a one page resource guide for law enforcement to use when interacting with the community and offenders.
- Serve as a steering committee for the BHCON Project.
- Evaluate and make recommendations regarding system challenges for individuals who cycle repeatedly through the criminal justice system. Some examples of gaps in resources include inconsistent access to medication during and after incarceration, and lack of sufficient transitional programming.
- Actively participate in the Stepping Up Initiative.
- Explore the need for additional behavior health facilities / services in our region.

FINANCIAL RESOURCES COMMITTEE

- Explore criminal justice funding opportunities and effective ways to share information with stakeholders in a timely manner.
- Help determine the cost and feasibility of developing an integrated database among criminal justice agencies in El Paso County, and potential funding sources.
- Identify potential grant and funding opportunities for the CJCC committees' objectives:
 - Work with the committees to establish reasonable timelines for the research, application, and award of funds for their objectives.
 - Create a distribution list of individuals interested in criminal justice grant opportunities.
 - Research grants awarded to other CJCCs to determine sources of funding, including utilizing El Paso County's memberships in the NNCJCC and NACo.

TRANSITION TO WORKFORCE COMMITTEE

- Further development of the Employer Association.
- Organize at least two events per year to act as networking opportunities between CJCC stakeholders, employers, and offenders to help determine barriers to hiring offenders.
- Explore ways to prevent employees with criminal records from missing work for PO meetings and UA testing, including extending office hours for these services for before/after work hours.
- Utilize job and resource fairs by working with hosting agencies to bring offenders and employers together to explore opportunities.
- Develop/promote soft skills curriculum training and offer information on classes at the local workforce center that focus on improving socialization skills (resume building, proper work attire, hygiene, etiquette, etc.).

NEXT STEPS

- September 15 - Finalize committee objectives
- September 30 - Complete draft of Action Plan
- October 1 – 30 - Public input process
- October 16 - Strategic Planning Committee reviews draft plan
- November 15 - Finalize plan
- November 27 - Action Plan reviewed and / or approved by CJCC

QUESTIONS?

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