 DRAFT

El Paso County Community Corrections Board
MINUTES
July 11, 2018

Board members present: Pat Kelly, Rose Roy, Mark Allison, Amy Sullivan, Jennifer Dabros, Janice Hellman, Scott Whittington, Kim Whisenhunt, Kim Kitchen, Stephen Sletta, Lori Griffith, Michael Brundage, and William Bain

Excused absence: Lari Hanenberg and Michele Legette

Unexcused absence: Rafael Chanza

Staff present: Scot Smith, Megan Nelius, Lexi Jeffries, and Lori Seago

Guests present: Charity Bellerdine, Community Alternatives of El Paso County (CAE)
Gwen Barlow, Community Alternatives of El Paso County (CAE)
Maurice Motley, ComCor, Inc. (CCI)
Gerald McCormac, ComCor, Inc. (CCI)
Alexis Harper, Ph.D., El Paso County Criminal Justice Planner
Julie Garcia, Citizen

1. **Pat Kelly, Board Chair called the meeting to order at 12:03 p.m.**

2. **Attendance:**

   a. Introduction of members, guests, and new members.
   b. Ratified absences for current and future meetings.

3. **Minutes:**

   a. Mark Allison moved to approve and Amy Sullivan seconded the screening reports and minutes for the meetings of June 6, 13, 20, and 27 in calendar year 2018. The motion passed unanimously.

4. **Case Review:** No discussion concerning cases on the ballot.

5. **Program Reports:**

   a. Maurice Motley reported for ComCor, Inc. Mr. Motley stated that for the month of June, ComCor, Inc.'s successful completions were approx. 53%. Maurice stated that per the definitions for the vendor report, vendors categorize anything other than a successful program completion as an unsuccessful completion, which skews the numbers, because some terminations cannot be categorized as either unsuccessful or successful. Examples being, clients transferred to the IRT program or completion of a vendor program and transfer to another community corrections program. ComCor Inc. would like to speak with the county on what successful completions look like and possibly adding a third administration type column. Mr. Motley stated that ComCor, Inc. had seven escapes in June. The ComCor, Inc. vendor report was incomplete related to incident reports, as their current data system, Correct Tech does not track this information. Mr. Motley also apologized for incorrectly reported facility demographics information; that the software system is not tracking accurately for either diversion or transition clients; that they will track clients manually as to be able to report accurate numbers to the Board. Mr. Motley stated they currently do not have accurate numbers to report. Mr. Motley stated that there were roughly 190 UA's recorded for the month of June with 100 negative UAs. Mr. Motley stated that ComCor, Inc. opened a new corporate location on Mark Dabling; that they had an internal company grand opening; and that ComCor Inc. has moved their administrative employees and executive staff to the new location. Mr. Motley stated that ComCor, Inc. implemented the

CorrectTech software on June 7, with operations utilizing the software, but that the IRT program and the IRT therapists have not yet implemented usage of Correct Tech. ComCor, Inc. is working with CorrectTech to develop a system for the treatment programs use and Mr. Motley reported that ComCor expects this to be developed within five to seven months. Mr. Motley reported that on July 2, ComCor held an event for clients and their families with over 300 people in attendance. Mr. Motley attended a Division of Criminal Justice training for Core Security Audits and stated the new model of auditing is very collaborative in nature with a focus on local community and board staff to support vendors through the new auditing model.

b. Charity Bellerdine reported for CAE. Mrs. Bellerdine stated that CAE had their PACE evaluation and briefing on June 4, 2018; that the PACE evaluations are aimed at the behavioral change aspect of their program, whereas the core correctional audits to be conducted locally will focus on numbers and standards. Over the past four weeks, the Division of Criminal Justice (DCJ) completed random observations of staff interactions with clients, including motivational interviewing, behavioral intervention, and skill training. Ms. Bellerdine also stated that DCJ would also visit CAE in the following week to work with CAE on the new standards. Ms. Bellerdine spoke about the regression of and reject after accept of a diversion client. Mrs. Bellerdine explained how and why the client was terminated. Ms. Bellerdine also elaborated on how CAE defines staff misconduct.

c. No report from Gateway.

6. **Department Reports:**

a. Financial Report: Scot Smith reported that overall for the FY 17-18 community corrections is 101.4% overspent on the DCJ contract. ComCor Inc. was 8.83% overspent, Community Alternatives of El Paso County was 2.7% underspent and Gateway was 8.3% underspent.

b. Escape Report: Scot Smith reported that to date there was a 12.1% escape rate for Diversion clients and a 10.7% escape rate for Transition clients. The successful completion rates to date are 50.7% for Diversion clients and 51.1% for Transition clients.

c. Staff Report: Scot Smith reported that in June the Board of County Commissioners accepted the Division of Criminal Justice Allocation Letter for FY18/19 of $8,043,000 and approved Allocation Letters to ComCor, Inc., Community Alternatives of El Paso County, and Gateway. Mr. Smith reported that House Bill 1251 impact the Community Corrections Board as Boards will have to begin to provide reasons for each transition rejection.

7. **Other Reports: None**

8. **Old Business:**

a. 2019-2024 Request for Proposal Subcommittee Member: Scot Smith stated that the County would release a Request for Proposals for a five-year contract; that during the June Board meeting three board members volunteered to serve on the Subcommittee. One of those board members had to withdraw and staff now seed additional volunteers for the subcommittee. Rose Roy and Judge Bain volunteered.

b. Request to Reconsider an Out of District Placement: Mr. Kelly stated that a reconsideration request had been received for an Out of District Placement and if the Board approved the reconsideration, the

client would be placed on the August 1 ballot for Board review. Lori Seago stated that the vote was for the Board to replace the client back on a future ballot and that the vote had to be unanimous.

Kim Kitchen moved and Rose Roy seconded to place the client on the ballot for an August 1, 2018 Board review. The motion failed (12-1-1.)

9. **New Business: None**

Meeting adjourned at 12:52 p.m.

Respectfully submitted,

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Scot Smith, El Paso County Community Corrections Program Supervisor
Community Services Department

Confirmed:

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Pat Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
July 5, 2018

Staff present: Megan Nelius
Others present:

The meeting was called to order at 1:04 p.m.

1. Ballots: Megan Nelius tabulated ballots.

Meeting was adjourned at 1:28 p.m.

Respectfully submitted,

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Megan Nelius
Community Corrections Specialist
Community Outreach Division

Confirmed:

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James Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
July 18, 2018

Staff present: Megan Nelius
Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Megan Nelius tabulated ballots.

Meeting was adjourned at 2:04 p.m.

Respectfully submitted,

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Megan Nelius
Community Corrections Specialist
Community Outreach Division

Confirmed:

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James Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Electronic Screening Minutes
July 25, 2018

Staff present: Megan Nelius
Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Megan Nelius tabulated ballots.

Meeting was adjourned at 4:00 p.m.

Respectfully submitted,

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Megan Nelius
Community Corrections Specialist
Community Outreach Division

Confirmed:

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James Kelly, Chair
El Paso County Community Corrections Board