



COMMISSIONERS:
DARRYL GLENN (PRESIDENT)
MARK WALLER (PRESIDENT PRO TEMPORE)

STAN VANDERWERF
LONGINOS GONZALEZ, JR.
PEGGY LITTLETON

COMMUNITY SERVICES DEPARTMENT
PARK OPERATIONS ~ PLANNING ~ CSU EXTENSION ~ COMMUNITY OUTREACH
ENVIRONMENTAL SERVICES ~ VETERANS SERVICES ~ RECREATION/CULTURAL SERVICES

Park Advisory Board

Meeting Agenda

Wednesday, April 12, 2017 – 1:30 p.m.

Centennial Hall, 200 S. Cascade, Colorado Springs, CO

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order	Chair	
2. Approval of the Agenda	Chair	Approval
3. Approval of Minutes	Chair	Approval
4. Introductions / Presentations	Chair	Information
5. Citizen Comments / Correspondence on Items Not On the Agenda (limited to five minutes unless extended by Chair)	Chair	
6. Development Applications		
A. Silverado Ranch – PUD/Preliminary Plan and Filing No. 1 Final Plat	Ross Williams	Endorsement



<u>Item</u>		<u>Presenter</u>	<u>Recommended Action</u>
7.	Information / Action Items		
	A. Urban Park Grant Application – Lorson Ranch Metropolitan District	Jason Meyer	Endorsement
	B. 2017 Park Advisory Board Tour	Brad Bixler	Information
8.	Monthly Reports	Staff	Information
9.	Board / Staff Comments		
10.	Adjournment		

RECORD OF PROCEEDINGS

*Minutes of the March 8, 2017
El Paso County Park Advisory Board Meeting
Valley Hi Golf Course, 610 Chelton Road
Colorado Springs, Colorado*

Members Present:

Bob Falcone, Chair
Ann Nichols, 1st Vice Chair
Jane Dillon, 2nd Vice Chair
Judi Tobias, Secretary
Shirley Gipson
Alan Rainville
Todd Weaver
Julia Sands de Melendez

Staff Present:

Tim Wolken, Community Services Director
Elaine Kleckner, Planning Manager
Todd Marts, Recreation/Cultural Services Manager
Sabine Carter, Administrative Services Coordinator
Brad Bixler, Park Operations Manager
Ross Williams, Park Planner
Jason Meyer, Project Manager
Dana Nordstrom, Community Outreach Coordinator

Absent: Terri Hayes

The following minutes are a summary of the proceedings. A recording is available upon request at the El Paso County Parks Administration Office.

1. Call to Order: The meeting was called to order at 1:45 p.m. by Bob Falcone, Chair.
2. Approval of Agenda: Shirley Gipson made a motion to approve the meeting agenda. Alan Rainville seconded the motion. The motion carried 8 - 0.
3. Approval of Minutes: Shirley Gipson requested a correction in the February 8, 2017 minutes. Jane Dillon made a motion to approve the February 8, 2017 meeting minutes with the correction. Shirley Gipson seconded the motion. The motion carried 8 - 0.
4. Introductions and Presentations:

None
5. Citizen Comments / Correspondence:

Susan Davies, Executive Director with Trails and Open Space Coalition thanked everyone for their presentations and updates on projects at the City / County Park Board meeting.

Shirley Gipson thanked Bob Falcone, Julia Sands de Melendez, and Tim Wolken for attending the annual Nature Center docent recognition event.
6. Development Applications:
 - A. **Stonebridge Filing No. 3 at Meridian Ranch – PUD/Preliminary Plan and Final Plat**

Ross Williams provided an overview of the Stonebridge Filing No. 3 at Meridian Ranch – PUD/Preliminary Plan and Final Plat development application and answered questions by the Board.

Judi Tobias recommended to the Planning Commission and the Board of County Commissioners that the approval of Stonebridge Filing No. 3 at Meridian Ranch PUD/ Preliminary Plan include the following conditions: require fees in lieu of land dedication for urban park purposes in the amount of \$42,148. Regional fees are not required pursuant to the existing park lands agreement for regional park land dedication. Jane Dillon seconded the motion. The motion carried 8 - 0.

Jane Dillon recommended to the Planning Commission and the Board of County Commissioners that the approval of Stonebridge Filing No. 3 at Meridian Ranch Final Plat include the following conditions: require fees in lieu of land dedication for urban park purposes in the amount of \$42,148. Regional fees are not required pursuant to the existing park lands agreement for regional park land dedication. Julia Sands de Melendez seconded the motion. The motion carried 8 - 0.

7. Information / Action Items:

A. Widefield Community Park Master Plan

Ross Williams provided an overview of the Widefield Community Park Master Plan. The Master Plan is a guiding document whose purpose is to strategically plan for capital improvements that provide outdoor recreation opportunities and land stewardship within the park. The planning process was designed to comprehensively address the needs of Widefield Community Park, including active use areas, trails, open space, and recreation and cultural services facilities. The Master Plan endeavors to provide a sustainable approach to allocation of resources for the next ten years, and to provide the elements of a first phase of improvements that will be initiated immediately. The process established essential goals, while incorporating needed changes and new ideas based on input by stakeholders and analysis of data.

The combination of public input and technical analysis led to the development of goals and recommendations for the future of the Widefield Community Park. Highlights of the Master Plan include a renovated restroom, improved walking and biking trails, additional benches and picnic tables, disc golf course enhancements, picnic/event pavilions, expanded and updated playground, expanded parking, and improved pedestrian lighting. Most of the new improvements will occur near the primary active-use area near Fontaine Boulevard, while some improvements such as trail improvements, benches, trash cans, and lighting will occur throughout the park and disc golf course area.

Judi Tobias inquired if a bird inventory was completed. Ross Williams indicated that a listing developed by El Paso County Environmental Services and the Colorado Natural Heritage Program is included in the plan.

Susan Davies inquired if the proposed improvement items on the list are prioritized. Ross Williams stated that the list of recommendations shown in the presentation were not in any particular order of importance, and was greatly influenced by the survey results, stakeholder

interviews, and Master Plan Team input. Susan Davies indicated the proposed improvements demonstrate the changing trends desired by park users.

Shirley Gipson moved to endorse the Widefield Community Park Master Plan and recommended adoption to the El Paso County Board of Commissioners, subject to refinement during the public hearing and adoption process. Jane Dillon seconded the motion. The motion carried 8 - 0.

8. Monthly Reports:

Brad Bixler stated that sprinkler startup will begin soon and advertisements for seasonal employment is underway.

Julia Sands de Melendez asked about the land swap with the Broadmoor and the City of Colorado Springs and the parcel adjacent to Bear Creek Regional Park. Tim Wolken indicated the City is changing the zoning to a Parks classification. The City may also develop a trail system on the property and may desire to connect to Bear Creek Regional Park trail system.

Elaine Kleckner stated that Great Outdoors Colorado (GOCO) staff have recommended approval of the County's grant applications for Falcon Regional Park dog park and the planning grant for Kane Ranch. The GOCO Board of Directors will consider approval of the grant applications at an upcoming meeting.

Ross Williams indicated that the Sheriff Office's mounted patrol unit may be interested in relocating their barns / stables to Kane Ranch.

9. Board/Staff Comments:

10. Adjournment: **The meeting adjourned at 2:38 p.m.**

Judi Tobias, Secretary

El Paso County Parks

Agenda Item Summary Form

Agenda Item Title: Silverado Ranch – PUD/Preliminary Plan and Filing No. 1 Final Plat

Agenda Date: April 12, 2017

Agenda Item Number: #6 - A

Presenter: Ross Williams, Park Planner

Information: **Endorsement:** X

Background Information:

Request by Silverado Ranch, Inc., for approval of Silverado Ranch PUD/Preliminary Plan Amendment and Filing No. 1 Final Plat. Silverado Ranch is zoned PUD and is located southeast of Schriever Air Force Base, southeast of the intersection of Drennan Road and Peyton Highway. The proposed 318-acre PUD/Preliminary Plan will include 64 single-family residential lots, with a minimum lot size of 2.5 acres, and zoning is being amended to allow equestrian uses and exclude marijuana production. The proposed Filing No. 1 Final Plat includes 10 single-family residential lots on 50.6 acres. The property is located within the Ellicott Valley / Highway 94 Comprehensive Plan boundary.

The El Paso County Parks Master Plan (2013) shows the project site lying immediately south and adjacent to the proposed Drennan Road Bicycle Route, which runs east-west along Drennan Road, as well as immediately east and adjacent to the proposed Peyton Highway Bicycle Route, which runs north-south along Peyton Highway. In addition, the property lies immediately east of the Schriever Secondary Regional Trail, which terminates at the intersection of Drennan Road and Peyton Highway, and therefore is not impacted by the proposed development. County Parks may request trail/route easements where proposed improvements and/or infrastructure may impact County trails/routes. As it pertains to this application, dedicated right-of-way already exists along the aforementioned bicycle routes, so no easement requests are necessary at that location; however, the applicant is advised that multi-modal transportation options may be developed within the rights-of-way in the future.

The open space dedication proposed within Silverado Ranch PUD/Preliminary Plan comprises 90.7 acres, or 28.44% of the subdivision, within six tracts dedicated to open space or equestrian use and therefore exceeds the required open space dedication of 10%. Tract A has been designated for the construction of an Equestrian Center for use by the subdivision residents.

As no trail easement dedication is necessary, Staff recommends fees in lieu of land dedication for regional park purposes.

Recommended Motion (PUD/Preliminary Plan):

Recommend to the Planning Commission and the Board of County Commissioners that the approval of Silverado Ranch PUD/ Preliminary Plan include the following conditions: require fees in lieu of land dedication for regional park purposes in the amount of \$26,048.

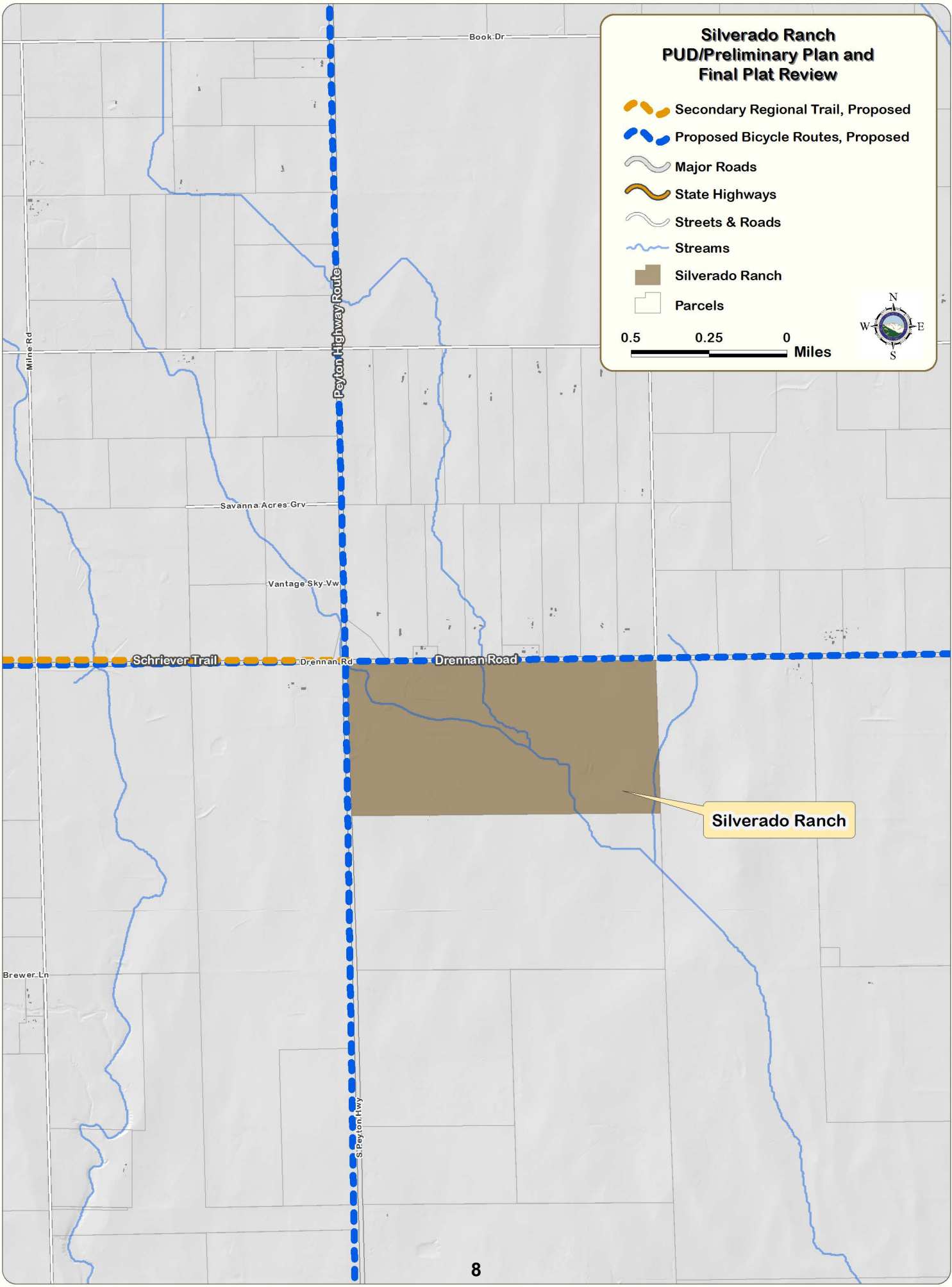
Recommended Motion (Filing No. 1 Final Plat):

Recommend to the Planning Commission and the Board of County Commissioners that the approval of Silverado Ranch Filing No. 1 Final Plat include the following conditions: require fees in lieu of land dedication for regional park purposes in the amount of \$4,070.

**Silverado Ranch
PUD/Preliminary Plan and
Final Plat Review**

-  Secondary Regional Trail, Proposed
-  Proposed Bicycle Routes, Proposed
-  Major Roads
-  State Highways
-  Streets & Roads
-  Streams
-  Silverado Ranch
-  Parcels

0.5 0.25 0 Miles



Development Application Permit Review



Community Services Department
Park Operations ~ Planning ~ Recreation / Cultural Services
Environmental Services ~ Veterans Services ~ CSU Extension

April 12, 2017

Subdivision requirements referenced in section 8.5.2 of the El Paso County Land Development Code. Fees are based on average land values within designated areas. See El Paso County Board of County Commissioners (BoCC) Resolution for fees established on annual basis. The Park Advisory Board meets the second Wednesday of each month, 1:30 p.m., BoCC Auditorium, second floor Centennial Hall Building, 200 S. Cascade, Colorado Springs.

Name: Silverado Ranch PUD / Preliminary Plan		Application Type: PUD/Prelim Plan
DSD Reference #: PUDSP-17-002		CSD / Parks ID#: 0
Applicant / Owner:	Owner's Representative:	Total Acreage: 318.9
Silverado Ranch, Inc.	JPS Engineering, Inc.	Total # of Dwelling Units: 64
18911 Cherry Springs Ranch Drive	John Schwab, P.E.	Gross Density: 0.20
Monument, CO 80132	19 East Willamette Avenue	Park Region: 4
	Colorado Springs, CO 80903	Urban Area: 5

Existing Zoning Code: PUD **Proposed Zoning:** PUD

REGIONAL AND URBAN PARK REQUIREMENTS

Regional Park land dedication shall be 7.76 acres of park land per 1,000 projected residents. The number of projected residents shall be based on 2.5 residents per dwelling unit.

Urban Park land dedication shall be 4 acres of park land per 1,000 projected residents. The number of projected residents shall be based on 2.5 residents per dwelling unit.

LAND REQUIREMENTS

Urban Density: ☐ (2.5 units or greater / 1 acre)

Regional Parks: 4 0.0194 Acres x 64 Dwelling Units = 1.242 acres	Urban Parks Area: 5 Neighborhood: 0.00375 Acres x 0 Dwelling Units = 0.00 acres Community: 0.00625 Acres x 0 Dwelling Units = 0.00 acres Total: 0.00 acres
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FEE REQUIREMENTS

Regional Parks: 4 \$407.00 / Unit x 64 Dwelling Units = \$26,048.00	Urban Parks Area: 5 Neighborhood: \$101.00 / Unit x 0 Dwelling Units = \$0.00 Community: \$156.00 / Unit x 0 Dwelling Units = \$0.00 Total: \$0.00
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ADDITIONAL RECOMMENDATIONS

Staff Recommendation: Recommend to the Planning Commission and the Board of County Commissioners that the approval of Silverado Ranch PUD/Preliminary Plan include the following conditions: require fees in lieu of land dedication for regional park purposes in the amount of \$26,048.

Park Advisory Board Recommendation:

Development Application Permit Review



Community Services Department
Park Operations ~ Planning ~ Recreation / Cultural Services
Environmental Services ~ Veterans Services ~ CSU Extension

April 12, 2017

Subdivision requirements referenced in section 8.5.2 of the El Paso County Land Development Code. Fees are based on average land values within designated areas. See El Paso County Board of County Commissioners (BoCC) Resolution for fees established on annual basis. The Park Advisory Board meets the second Wednesday of each month, 1:30 p.m., BoCC Auditorium, second floor Centennial Hall Building, 200 S. Cascade, Colorado Springs.

Name:	Silverado Ranch Filing No. 1 Final Plat	Application Type:	Final Plat
DSD Reference #:	SF-17-007	CSD / Parks ID#:	0
Applicant / Owner:	Owner's Representative:	Total Acreage:	50.60
Silverado Ranch, Inc.	JPS Engineering, Inc.	Total # of Dwelling Units	10
18911 Cherry Springs Ranch Drive	John Schwab, P.E.	Gross Density:	0.20
Monument, CO 80132	19 East Willamette Avenue	Park Region:	4
	Colorado Springs, CO 80903	Urban Area:	5

Existing Zoning Code: **PUD** Proposed Zoning: **PUD**

REGIONAL AND URBAN PARK REQUIREMENTS

Regional Park land dedication shall be 7.76 acres of park land per 1,000 projected residents. The number of projected residents shall be based on 2.5 residents per dwelling unit.

Urban Park land dedication shall be 4 acres of park land per 1,000 projected residents. The number of projected residents shall be based on 2.5 residents per dwelling unit.

LAND REQUIREMENTS

Urban Density: ☐ (2.5 units or greater / 1 acre)

Regional Parks: 4	Urban Parks Area: 5
0.0194 Acres x 10 Dwelling Units = 0.194 acres	Neighborhood: 0.00375 Acres x 0 Dwelling Units = 0.00 acres
	Community: 0.00625 Acres x 0 Dwelling Units = 0.00 acres
	Total: 0.00 acres

FEE REQUIREMENTS

Regional Parks: 4	Urban Parks Area: 5
\$407.00 / Unit x 10 Dwelling Units= \$4,070.00	Neighborhood: \$101.00 / Unit x 0 Dwelling Units = \$0.00
	Community: \$156.00 / Unit x 0 Dwelling Units = \$0.00
	Total: \$0.00

ADDITIONAL RECOMMENDATIONS

Staff Recommendation:	Recommend to the Planning Commission and the Board of County Commissioners that the approval of Silverado Ranch Filing No. 1 Final Plat include the following conditions: require fees in lieu of land dedication for regional park purposes in the amount of \$4,070.
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Park Advisory Board Recommendation:

LETTER OF INTENT

March 9, 2017

Silverado Ranch PUD and Preliminary Plan Amendment and Silverado Ranch Filing No. 1

PARCEL NUMBER: 35000-00-082

OWNER

Silverado Ranch, Inc.
Stan Searle, President
18911 Cherry Springs Ranch Dr.
Monument, CO 80132

DEVELOPER

Silverado Ranch, Inc.
18911 Cherry Springs Ranch Dr.
Monument, CO 80132
(719) 481-3735
stansearle@gmail.com

SITE INFORMATION

The 320-acre PUD is situated in the Southeast corner of Drennan Road and Peyton Highway and comprises the North ½ of Sec. 16, Twp 13 S, R63W of the 6th P.M.

REVISION REQUEST

The applicant is requesting a Minor Revision to correct and/or refine certain provisions and language. No changes are proposed that would affect lot sizes, net density, public areas, water allocations, waste water management, roadways or any departure from the El Paso County Master Plan.

The Revised PUD permits livestock within the development, subject to provisions of the HOA Covenants, Conditions & Restrictions. Natural features, including trees and grass lands will be protected and incorporated into the design of the project. Harmonizing family country living with the Development Guidelines will emphasize the safety of humans and horses.

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MAR 16 2017

1 | Page

Recognizing that the essential attraction of the Subdivision is the Equestrian Center and the provision for residents to own and enjoy horses, we are proposing to construct gravel roads in the interest of safety for horses and riders under all weather conditions.

Only manufactured and stick built homes conforming to the International Building Code will be permitted on residential lots. A maximum of two accessory buildings will be permitted on each lot. There shall be no size limitation on buildings located on non-residential tracts. However, construction of any kind shall require prior approval of the Architectural Control Committee of the Silverado Ranch HOA.

JUSTIFICATION FOR REQUEST

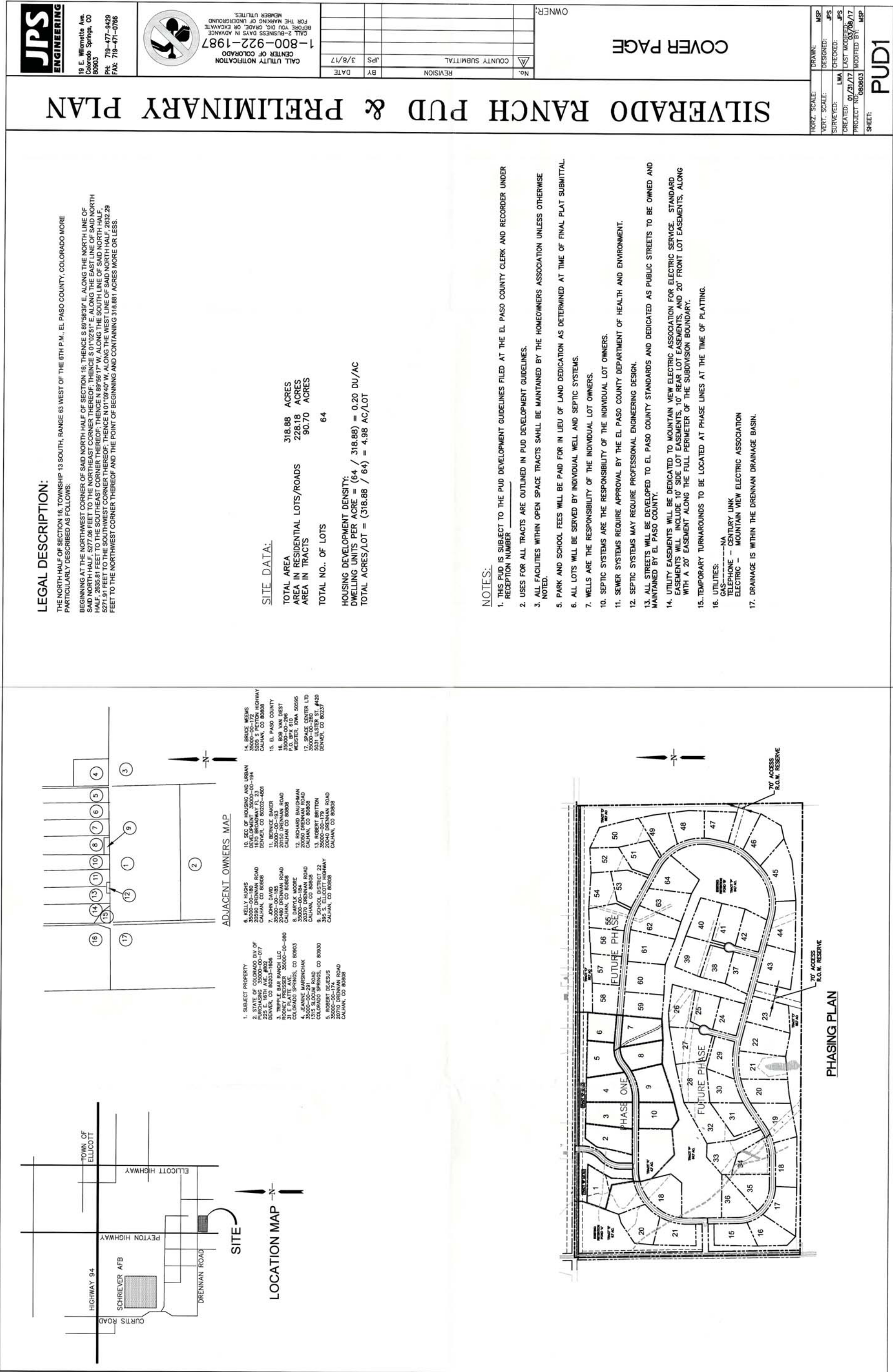
The previously approved Planned Unit Development (PUD-07-002) omits provision for equine facilities or the clear intention to permit horses within the subdivision. This Revision also specifically prohibits modular homes.

The advent of marijuana production in Eastern El Paso County, as reported by Law Enforcement, necessitates language to exclude such activity within the Subdivision in order to create and protect an environment conducive to “family country living” as envisioned by the Silverado Ranch developer.

The Equestrian Center, to be built, owned and maintained by the Developer, will be available for use by residents and their guests. In addition to providing generous horseback and hiking trails within the Subdivision, an important feature will be gravel roads to ensure safe crossings and travel by riders.

APPROVAL CRITERIA FOR PUD ZONING

The property is currently zoned PUD with an approved PUD Development Plan allowing for 64 single family residential lots of a minimum of 2.5 acres each. The intent of this Revision is to leave intact the provisions and criteria of the original PUD except for the clarifications and corrections herein of certain restrictions pertaining to structures, livestock, and permissible uses and activities. The net effect of this Revision will be to provide additional assurance to Subdivision residents of the protection of their investment and the general welfare of the community.



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JPS
ENGINEERING
19 E. Waverly Ave.
Colorado Springs, CO
80903
PH: 719-477-9429
FAX: 719-477-0766

CALL UTILITY NOTIFICATION
CENTER OF COLORADO
1-800-922-1987
FOR THE MARKING OF UNDERGROUND
MEMBER UTILITIES.
BEFORE YOU DIG, GRADE, OR EXCAVATE
CALL 2-BUSINESS DAYS IN ADVANCE

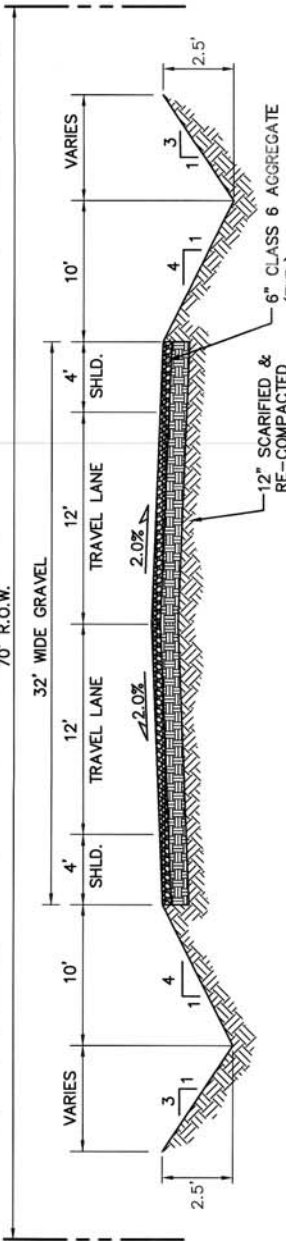
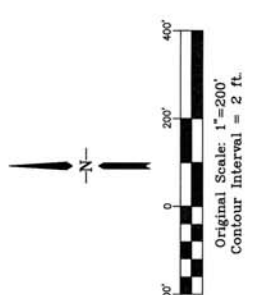
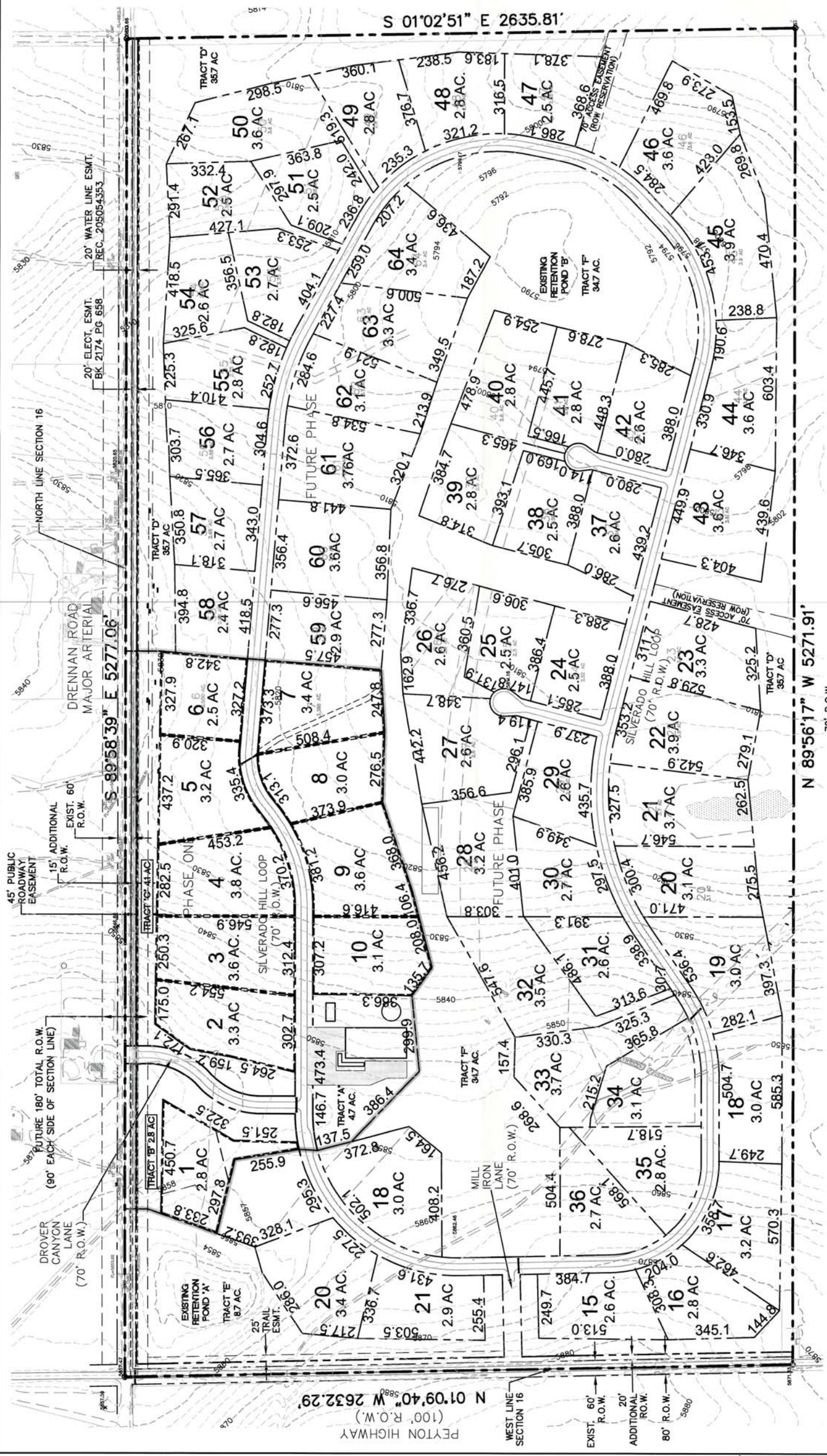
NO.	REVISION	BY	DATE
1	COUNTY SUBMITTAL	JPS	3/8/17

PUD DEVELOPMENT PLAN /
PRELIMINARY PLAN

HORIZ. SCALE: 1"=200'	DRAWN: MSP
VERT. SCALE: N/A	DESIGNED: JPS
SURVEYED: LWA	CHECKED: JPS
CREATED: 01/31/17	LAST MODIFIED: 03/06/17
PROJECT NO: 080603	MODIFIED BY: MSP
SHEET:	

PUD2

SILVERADO RANCH PUD & PRELIMINARY PLAN



TRACT TABLE			OWNER
TRACT	ACREAGE	USE	
A	4.7	EQUESTRIAN	SILVERADO RANCH, INC.
B	2.8	OPEN SPACE	HOA
C	4.1	OPEN SPACE	HOA
D	35.7	OPEN SPACE	HOA
E	8.7	OPEN SPACE	HOA
F	34.7	OPEN SPACE	HOA
TOTAL	90.7		

TYPICAL RURAL LOCAL ROADWAY SECTION (A)

SCALE: 1"=5'H
1"=2.5'V

El Paso County Park Advisory Board

Agenda Item Summary Form

Agenda Item Title: Urban Park Grant Application by Lorson Ranch Metropolitan District for East Meadows Park, Phase 2

Agenda Date: April 12, 2017

Agenda Item Number: # 7 - A

Presenter: Jason Meyer, Project Manager

Information: **Endorsement:** X

Background:

El Paso County established an Urban Park Grant Program in March of 2007 to promote the development of urban park opportunities throughout El Paso County. Urban parks promote health and wellness, stimulate community and economic development, help preserve wildlife habitat, and provide opportunities for neighbors to meet and connect. The program is funded through Urban Park Fees paid by developers.

Cities, towns, school districts, metropolitan districts, and special districts in El Paso County are eligible for an urban park grant. Nonprofit organizations are also eligible through a contractual arrangement.

Urban park opportunities may include, but are not limited to: athletic facilities, playgrounds, gardens, parking areas, trails, aquatic facilities, and dog parks. Grants can also be used for the purchase of real property to establish an urban park. Urban parks are parks normally 25 acres or less and are designed to serve a surrounding neighborhood or subdivision.

Summary:

An urban park grant application from the Lorson Ranch Metropolitan District for East Meadows Park, Phase 2 is attached. Development of the 1.25-acre park in the Meadows, Filing 3, is split into two phases.

Phase 1 was completed in 2016 and included a playground, shade shelter with picnic tables and benches, and basketball court. Phase 1 was funded in-part by a \$25,000 El Paso County urban park grant and a \$75,000 contribution from Widefield School District 3. The total cost for Phase 1 was \$152,000.

Phase 2 involves construction of an open turf play area including water tap fee, electrical service, irrigation, soil amendments, turf sod, grading, and landscaping. The total budget for Phase 2 is \$103,389. The Lorson Ranch Metropolitan District is requesting a \$25,000 urban park grant for construction of the open turf play area. \$78,389 in matching funds is being provided by the Lorson Ranch Metropolitan District.

Staff has reviewed the grant application and offers the following findings:

1. The applicant is a metropolitan district and qualifies for an urban park grant. East Meadows Park Phase 1 was completed in 2016.
2. This site is located in the Widefield School District 3 (Urban Area 4). There is sufficient urban park funding for this area to provide the grant.
3. There were opportunities for public input to determine the recreation needs for the park, as described in the application.
4. The facility will allow full public access to the facility, meets American with Disabilities Act requirements, and will be maintained by the Lorson Ranch Metropolitan District as stated in the grant application.
5. The County's financial support will be acknowledged by a sign at the park.

Staff recommends endorsement of a \$25,000 urban park grant for the project.

Recommended Motion:

Move to endorse the award of a \$25,000 urban park grant to the Lorson Ranch Metropolitan District for the development of East Meadows Park, Phase 2.

Attachments:

Urban Park Grant Application
Draft Urban Park Grant Agreement
Urban Park Grant Program Policies



LORSON RANCH METROPOLITAN DISTRICT

URBAN PARK GRANT PROPOSAL

East Meadows Park, Phase 2

**SUBMITTED TO
EL PASO COUNTY
PARKS**

March, 2017

LORSON RANCH SUBDIVISION-EAST MEADOWS PARK, PHASE 2
URBAN PARK GRANT REQUEST
EL PASO COUNTY PARKS

History of Lorson Ranch

Lorson Ranch represents the pride and quality of homeownership. This 1,400 acre community is located in southeast Colorado Springs at Marksheffel Road and Fontaine Boulevard.

Lorson Ranch is located at the epicenter of military operations: located 6 miles southwest of Schriever Air Force Base, 4 miles south of Peterson Air Force Base, 6 miles east of the Colorado Springs Airport and 5 miles east of Fort Carson Military Base.

In addition to the existing over 1,200 homes constructed, Lorson Ranch offers 169 acres of open space to include parks and trails. Total build out of Lorson Ranch will be approximately 3,500+ homes. Most of the residents are young with children. Within the past few years, Lorson Ranch has constructed two miles of regional and local walking trails, nearly two and one-half miles of bicycle trails and has added several miles of sidewalks that are utilized for walking and jogging. Two playgrounds were constructed in 2012 and 2014 in the northern part of the subdivision. This 1.23 acre project will provide funding for Phase 2 for a small park located in an open space area set aside for park purposes. This park is several blocks from the playgrounds constructed in 2012 and 2014 and on the south side of Fontaine Boulevard.

Project Need

The Lorson Ranch Master Plan identified multiple sites for potential future outdoor recreation facilities or amenities. Lorson Ranch has already constructed the first phase of this neighborhood park at the site in The Meadows at Lorson Ranch Filing #3. This site is within walking distance of about 950 homes. This application is for Phase 2 for which the total cost is \$103,389. This project has achieved a high acceptability by the residents.

Project Goals

The long term goal of the Lorson Ranch Metropolitan District is to provide a wide range of recreation facilities. The Lorson Ranch master plan indicates several proposed park spaces.

Previous funding applied for included a new playground that is age appropriate for the 2 to 12 year olds and is ADA accessible, a full basketball court and a 24' hexagon picnic shelter with picnic tables and park benches. These amenities in Phase 1 were completed in 2016. Funding applied for in this phase will provide an open turf play area, irrigation sod and landscaping. It is the goal of the project to have the entire park completed by

July, 2017. In addition to funding from the Lorson Ranch Metropolitan District and El Paso County, Widefield School District 3 has contributed \$75,000 toward the completion of the park. This funding was used in the Phase 1 construction.

Accessibility Objectives

The park will be accessible and inviting for disabled individuals. The park will meet the Accessibility Guidelines established by the ADA. The park has a perimeter sidewalk with ADA ramps and an accessible playground. This accessibility includes a transfer platform that will provide easy access to the playground equipment. The structure exceeds the fifty- percent accessible components for both ground level and elevated play events.

Public Input Process

Current residents have expressed their requests for the construction of this park during various meeting conducted by the park committee within the subdivision. To date there have been nine neighborhoods or steering committee meetings.

Population to be Served

There are approximately 495 homes within a 1/2 mile radius of the park site. This park will welcome visitors from throughout Lorson Ranch and El Paso County.

Project Partnerships

The Lorson Ranch Metropolitan District is a resident owned district and every household in the district contributes to the operation of the parks through a tax levy. Matching funding for Phase 1 was from the Lorson Ranch Metropolitan District, El Paso County Parks and Widefield School District 3. Matching funding for Phase 2 is from the Lorson Ranch Metropolitan District. With El Paso County Parks Department, there are three partners in this project.

Methods to Meet Public Access Requirements

The East Meadows Park is being constructed in a location with easy access for all expected users. The park site is located south of Fontaine Boulevard in The Meadows at Lorson Ranch Filing #3 area in the Lorson Ranch Community. Local sidewalks, which are already in place, will provide a convenient way for individuals to reach the park. Parking is available curbside along Stingray Drive. It will be the only park accessible on the south side of Fontaine Boulevard. The park development will provide significant recreational opportunities for the approximately 495 existing area residents who will come to use the park, including any surrounding residents that will have access to the park. Within all of the surrounding subdivisions, there are only two small playgrounds available.

Maintenance Responsibility Commitment

The Lorson Ranch Metropolitan District will be responsible for the maintenance of the park and funding is supplied by a mill levy collected from the residents of the subdivision. Maintenance will be accomplished through a contract by a private landscape maintenance company.

Matching Funds

The funding source for Phase 2 in Lorson Ranch is through the Lorson Ranch Metropolitan District. Currently there are Phase 2 matching funds from the Lorson Ranch Metropolitan District in the amount of **\$50,000**. The Lorson Ranch Metropolitan District also pledges an additional **\$28,389** in matching funds towards the project. The residents of Lorson Ranch and the Lorson Ranch Metropolitan District would respectively request funds in the amount of **\$25,000** from the Urban Park Grant Program for Phase 2 of this project.

Development Timetable

March, 2017	Submit grant application to El Paso County
April, 2017	Grant awarded for Urban Park Grant
April, 2017	Begin construction of phase 2
July, 2017	Project complete

Lorson Ranch Metropolitan District Board of Directors

Jeff Mark, President
Dave Cocolin, Vice President
S. Alan Vancil, Secretary/ Treasurer
Susan Gonzales, Director
Leroy Landhuis, Director

Ann Jagitsch – Haley Realty - District Manager

Recognition of El Paso County

Lorson Ranch Metropolitan District will host a ribbon cutting if requested and has already posted two signs at the project acknowledging the Urban Grant Funds from El Paso County Parks.

Attachments

- 1. Recommendation Letters:**
 - A. Resolution from the Lorson Ranch Metropolitan District Board of Directors**
 - B. Lorson Ranch Park Steering Group**
 - C. Lorson Ranch Community Information Representative**
 - D. Lorson Ranch Design Review Representative**
 - E. Widefield Community Education and Recreation Director**
- 2. Figure 1 Photos of Actual Site**
- 3. Figure 2- Cost Estimate Lorson Ranch Metropolitan District East Meadows Park**
- 4. Figure 3- Proposed Park Plan**
- 5. Figure 5- Park Site**
- 6. Figure 6- Neighborhood Map**
- 7. Figure 7- Subdivision Map**
- 8. Figure 8- Area Map**
- 9. Lorson Ranch Metro District Maintenance Budget for 2016**

RESOLUTION

A resolution supporting the Grant Application for an El Paso County Urban Park grant for the development of East Meadows Park Phase 2 in Lorson Ranch Subdivision.

WHEREAS; the Lorson Ranch Metropolitan District is requesting \$50,000 from EL Paso County Urban Parks Program to complete East Meadows Park Phase 2 in Lorson Ranch Meadows Filing No. 3.

WHEREAS; El Paso County requires that the Board of Directors of the Lorson Ranch Metropolitan District state its support for the Urban Parks Grant application for the development of East Meadows Park in Lorson Ranch.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE LORSON RANCH METROPOLITAN DISTRICT THAT:

The Board of Directors of the Lorson Ranch Metropolitan District strongly supports the application to the El Paso County Urban Grant Program for the development of East Meadows Park and,

The Board of Directors of the Lorson Ranch Metropolitan District acknowledges that the grant application includes matching funds which Lorson Ranch Metropolitan District is solely responsible to provide if a grant is awarded and,

The Board of Directors of the Lorson Ranch Metropolitan District will appropriate those matching funds and authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded and,

This resolution to be in full force and effect from and after its passage and approval.

This resolution passed and approved on February 12, 2015 by the Lorson Ranch Metropolitan District Board of Directors,


Jeff Mark, President

Recommendation Letters- Board Resolution

Date: 2/1/17

Attention: Community Services Department
2002 Creek Crossing
Colorado Springs, Colorado 80905
719-520-7529

RE: Lorson Ranch Park Grant

Dear Mr. Wolken,

This letter is to provide my strong support for a Park Grant for the Lorson Ranch Metropolitan District 2 Stingray Park.

I support the vision for a Lorson Ranch Park Grant which will help considerably in the funding and completion of "*Stingray Park*" in District Two of the Lorson Ranch Community. A park grant of \$50k and matched by the developer will allow Lorson Ranch enough funds to complete this project for the community. I believe the park will have a positive effect on our community by providing exciting new recreational opportunities that promote positive, healthy, and active outdoor lifestyles, for the community. I encourage the parks department/board to approve this grant.

Please support the park grant for the Lorson Ranch Metropolitan District 2 Stingray Park.

Thank you for advancing this important project.

Sincerely,



Andrew Wimberly

Recommendation Letter-Lorson Ranch Park Steering Committee



Shelter and basketball court



Playground area



Area to be landscaped

Figure 1: Photos of Park Area

**COST ESTIMATE
LORSON RANCH
EAST MEADOWS PARK DEVELOPMENT**

LORSON RANCH MEADOWS PARK

Playground Equipment	<u>Phase 1</u>	<u>PHASE 2</u>
#4872-RP-Columbia Cascade RePlay structure	\$32,830	
#1583-3 Columbia Cascade Swing set	\$ 2,525	
#3870-4 tandem spring rider see saw	\$ 1,765	
2 ea- Kid Spinners	\$ 2,580	
#3881-01 Motorcycle spring rider	\$ 900	
Freight	\$ 3,100	
Installation of playground equipment, site furnishings	\$13,188	
Subtotal	\$56,888	
Engineered Wood Fiber	\$ 11,792	
Shade Shelter		
24' Americana Apache shelter	\$ 17,670	
Freight and stamped drawings	\$ 2,370	
Installation	\$ 5,600	
Concrete pad- shelter and plaza	\$ 9,159	
Subtotal	\$34,799	
Basketball Court		
Concrete Pad- 42' x 76'/sidewalk	\$30,389	
Basketball Goal	\$ 1,650	
Freight	\$ 450	
Subtotal	\$32,489	
Site Furnishings		
4 Benches	\$ 1,864	
3 ea- 8' picnic tables	\$ 2,400	
1 ea- 8' ADA picnic tables	\$ 858	
4 Trash Recptacles	\$ 1,692	
1 Double BarBQue Grill	\$ 363	
Freight	\$ 625	
Subtotal	\$ 7,802	

TOTAL PLAYGROUND AND FURNISHINGS

Sitework

Grading	\$ 1,250	\$ 8,360
Electric Service		\$ 4,000
Playground Edger and Pit	\$ 6,197	
Irrigation, soil amendments		\$20,051
Irrigation water tap/development fees		\$41,675
Trees and shrubs		\$ 7,500
Sodding/seeding		\$16,200
Rock mulch	\$ 1,542	
Delivery charges		\$ 680
Contingency -5%		\$ 4,923
TOTAL SITE WORK	\$ 8,989	\$103,389
TOTAL BY PHASE	\$152,759	\$103,389

Figure 2. Cost Estimate

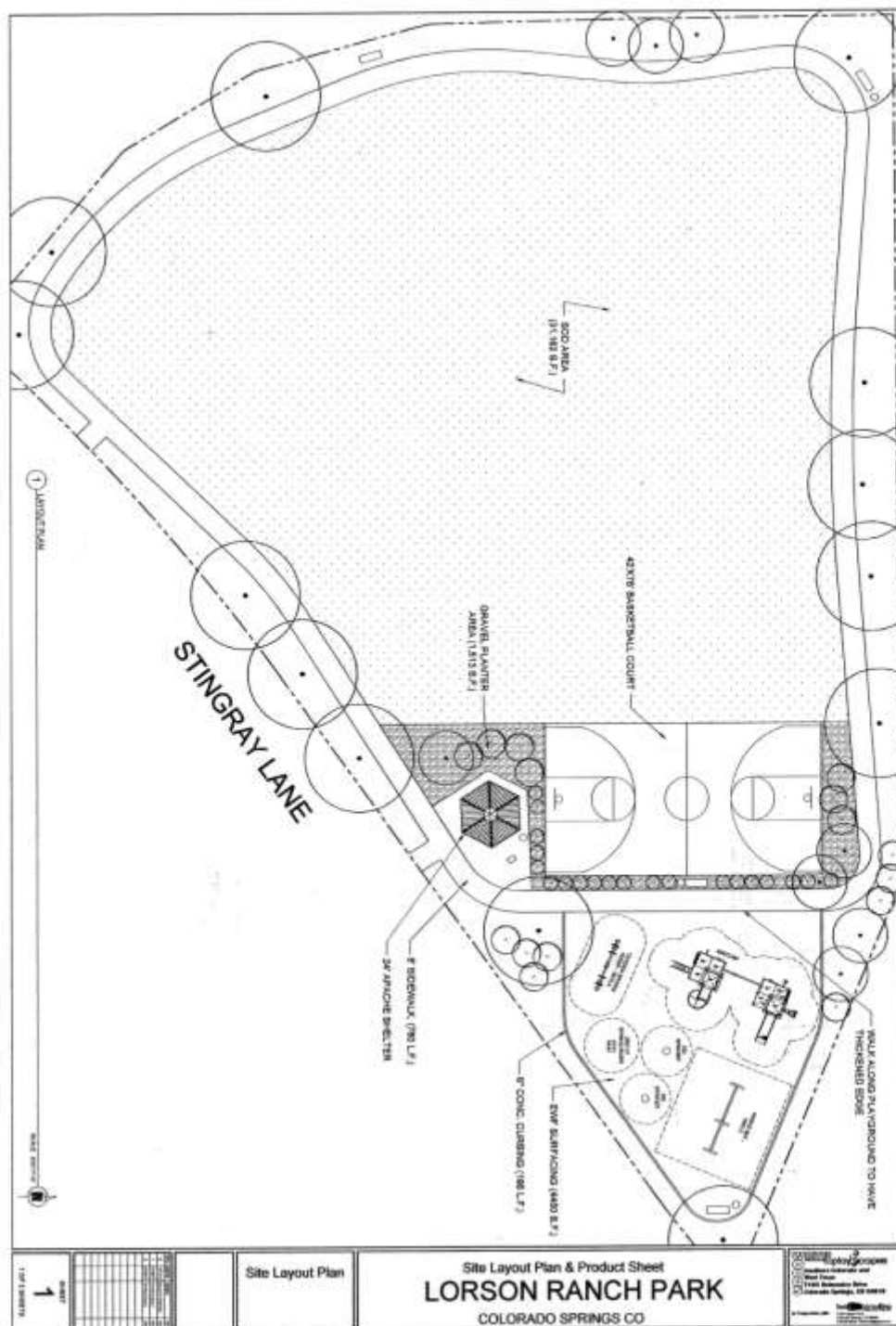


Figure 3- Proposed Park Plan



Figure 4 . Park Site

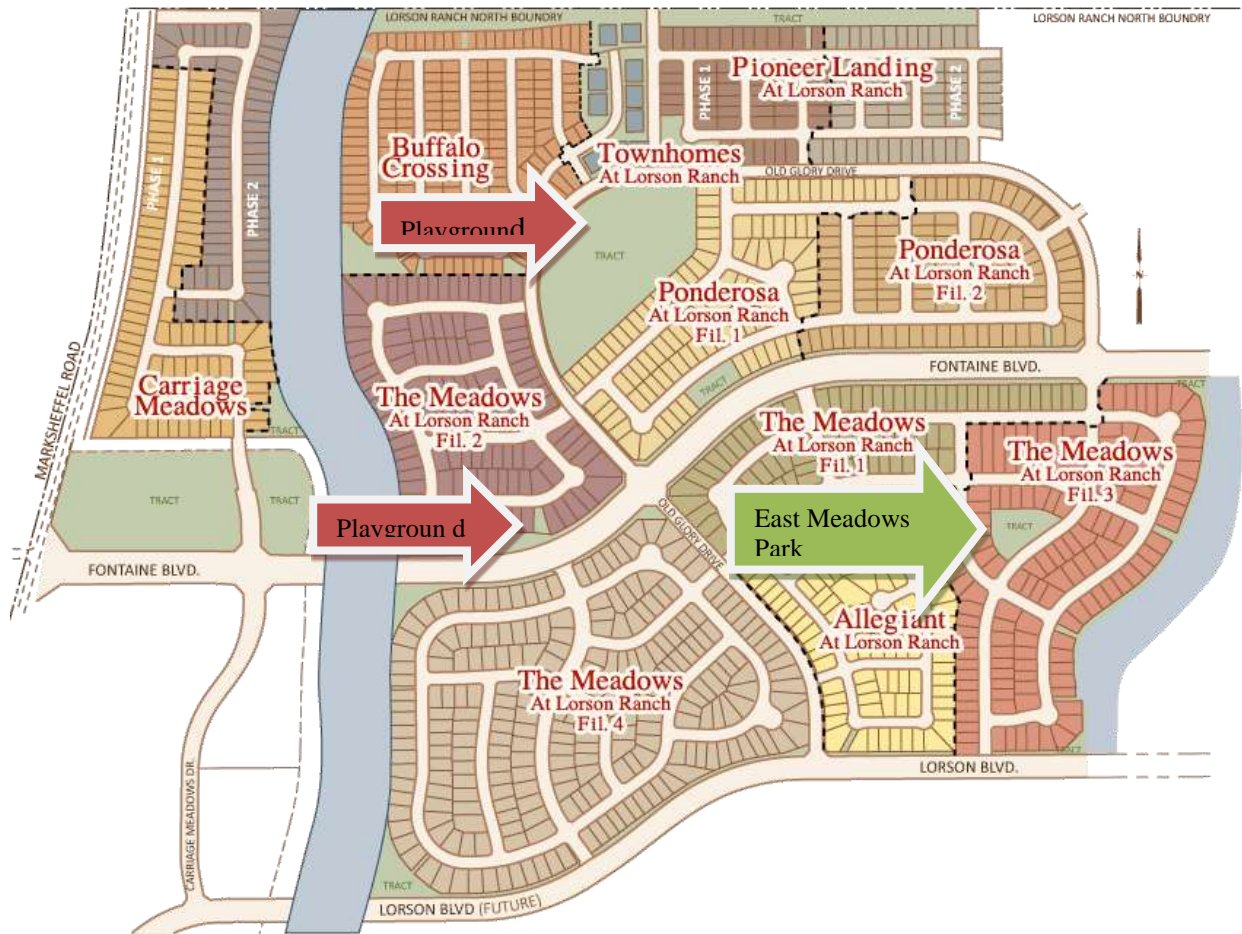


Figure 6-Subdivision Map

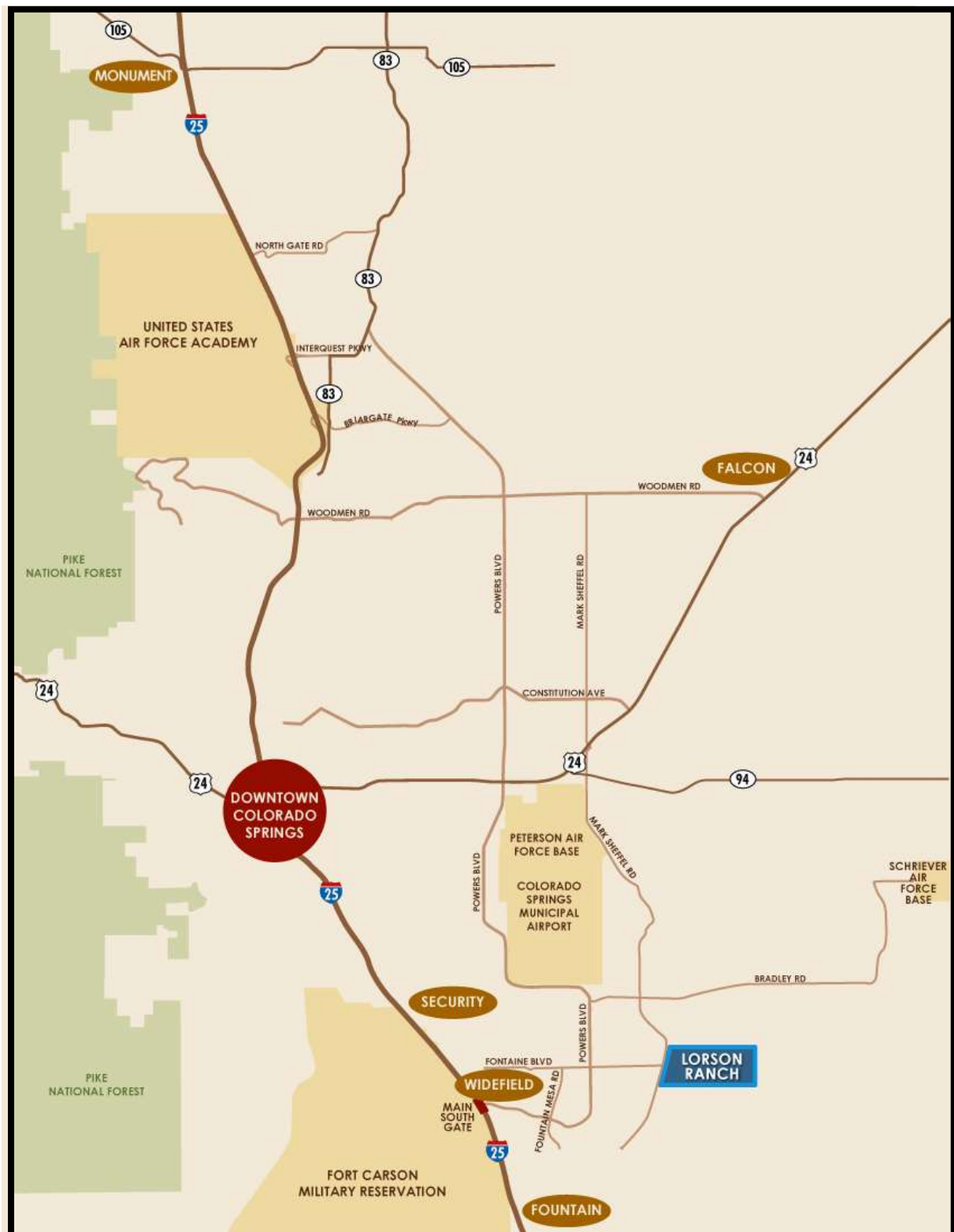


Figure 7-Area Map

Lorson Ranch Metropolitan District No. 1				
General Fund Budget				
Year Ended 12/31/2017				
GENERAL FUND				
	2015	2016	2016	2017
	Actual	Estimated	Budget	Budget
BEGINNING FUND BALANCE	\$ 6,733	\$ 13,821	\$ 23,051	\$ 22,806
REVENUES				
Developer Advances	\$ -	\$ -	\$ -	\$ -
Intergovernmental revenue-Operations Trsfr from Dist. #2-7	183,456	217,885	214,632	230,624
Intergovernmental revenue-FMIC Trsfr from Dist. #2-7	149,422	176,969	176,914	98,025
Property Taxes - D1 General Fund	278	268	268	259
Property Taxes - D1 FMIC	278	268	268	127
Specific Ownership Tax	63	61	54	39
Lien Release Fees & Covenant Violation Fines	2,156	600	-	500
Total Revenues	335,653	396,051	392,136	329,574
EXPENDITURES				
Accounting	17,673	25,000	25,000	25,000
Audit	6,650	6,650	7,000	7,000
District Management	14,292	20,000	20,000	20,000
Dues & subscriptions	983	1,220	2,000	2,000
Insurance	5,991	6,682	7,000	7,000
Legal	38,195	25,000	28,000	25,000
FMIC 10 mill property tax payment	149,696	177,234	177,178	98,150
County property tax collection fee - 1.5%	8	8	4	4
Total General Management	233,488	261,794	266,182	184,154
Maintenance				
Landscape maintenance	45,097	50,000	50,000	50,000
Landscape water	16,548	43,300	20,000	50,000
Repairs & maintenance	4,318	750	5,000	5,000
Electric -streetlights & entrance	29,114	31,222	28,000	35,000
Contingency				4,000
Total Maintenance	95,077	125,272	103,000	144,000
Total Expenses	328,565	387,066	369,182	328,154
Debt and Fee Transfers				
Transfer to Capital Projects Fund	-	-	-	-
Transfer to Debt Service Fund	-	-	-	-
Total	-	-	-	-
Total Expenditures	328,565	387,066	369,182	328,154
Excess of Revenues over Expenditures	7,088	8,985	22,954	1,420
ENDING FUND BALANCE	\$ 13,821	\$ 22,806	\$ 46,005	\$ 24,226
Emergency Reserve - 3% of revenues	\$ 10,070	\$ 11,882	\$ 11,764	\$ 9,887
Unrestricted Fund Balance	3,751	10,925	34,241	14,339

**Figure 8-LORSON RANCH METROPOLITAN DISTRICT
MAINTENANCE BUDGET- 2016**

COMMUNITY SERVICES DEPARTMENT

PARK OPERATIONS ~ PLANNING ~ CSU EXTENSION ~ COMMUNITY OUTREACH
ENVIRONMENTAL SERVICES ~ VETERANS SERVICES ~ RECREATION/CULTURAL SERVICES

El Paso County

URBAN PARK GRANT AGREEMENT

This Urban Park Grant Agreement ("Agreement") is made this _____ day of _____, 2017 by and between the Lorson Ranch Metropolitan District ("Grantee"), whose address is 212 N. Wahsatch Ave., Suite 301, Colorado Springs, CO 80903, and El Paso County, by and through the Board of County Commissioners of El Paso County, Colorado ("Grantor"), c/o El Paso County Parks, whose address is 2002 Creek Crossing, Colorado Springs, Colorado 80905. Grantor and Grantee may be collectively referred to herein as the Parties.

RECITALS

WHEREAS, Grantee has submitted an application for an Urban Park Grant to Grantor for East Meadows Park, Phase 2, pursuant to the El Paso County Parks Urban Park Grant Program Policies ("Grant Policies"); and

WHEREAS, Grantee's proposal meets all of the requirements set forth in the Grant Policies; and

WHEREAS, the El Paso County Park Advisory Board recommends approval of Grantee's application.

NOW, THEREFORE, for consideration and mutual promises contained herein, the Parties agree as follows:

AGREEMENT

1. Grant Award. Award is hereby made to the Grantee in the amount of \$25,000 (the "Grant") for development of East Meadows Park, Phase 2, for recreational purposes and as further described in the grant application, attached hereto as Exhibit A and incorporated herein by reference (the "Project").

2. Conformance with Grant Request. The Project shall be constructed and operated in conformance with the descriptions and specifications set forth in Exhibit A.

3. Performance Period. According to the grant proposal, the Grantee anticipates the Project will be completed by July, 2017. All improvements must be completed within two years of the effective date of this agreement.
4. Schedule of Payments. The Grant will be disbursed to the Grantee upon the successful completion of the Project and verification by Grantor that all grant requirements have been met. Grantor reserves the right to inspect the Project prior to, during or at the conclusion of the Project and/or periodically thereafter. A representative of the Grantee may be required to attend the inspection.
5. Continued Use of Property. Any lands used for this Project will not be converted to any non-recreational use without prior written approval of the Grantor. All improvements resulting from the Project shall be maintained in a safe manner in perpetuity by the Grantee, and the Grantor may periodically inspect the Project site to ensure this requirement is satisfied.
6. Termination. The Grantor reserves the right to terminate this Agreement, in whole or in part, for any of the following reasons: (a) the Grantee fails to comply with the terms of this Agreement; (b) the Grantee has insufficient funds to complete the Project; (c) the Grantee fails to begin work on this Project within one year of the effective date of this Agreement.
7. Financial Responsibility. The Grantee shall maintain a complete record file of all receipts, expenditures and other records which pertain to the use of the Grant in the performance of this Agreement. Such record files shall be made available to the Grantor upon request. No later than thirty (30) working days after the date of the Project completion or termination of the Agreement, the Grantee shall submit to the Grantor a summary of the receipts and expenditures.
8. Assignment. All terms of the Agreement shall be binding on and inure to the benefit of the legal representatives, successors, agents, or assigns of the Parties. The rights and responsibilities of the Parties under this agreement shall not be assignable without the prior written approval of the Grantor.
9. Full Public Benefit. The Grantee agrees that the facility being developed pursuant to this Agreement will be available for the use and enjoyment of the general public during public use, operational hours unless the Grantee has specifically reserved the facility for a community program or other event. Grantee's understands that if it fails to comply with this provision, it shall be liable for reimbursement of the Grant to Grantor at Grantor's written request.
10. Integration of Understandings. This agreement is intended as the complete integration of all understandings between the parties. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or affect whatsoever, unless embodied herein in writing.

11. Severability. To the extent that this Agreement may be executed and performance of the obligations of the parties may be accomplished within the intent of the Agreement, the terms of this Agreement are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof. The waiver of any breach of a term hereof shall not be construed as waiver of any other term.

12. Modification. This Agreement is subject to such modifications as may be required by changes in Federal law, or their implementing regulations. Any such required modification shall automatically be incorporated into and be part of this Agreement on the effective dates of such change as if fully set forth herein. Except as provided above, no modification of this Agreement shall be effective unless agreed to in writing by both Parties in an amendment to this agreement that is properly executed and approved in accordance with applicable law.

13. Recognition. The Grantee agrees to recognize El Paso County for the Urban Park Grant with a ribbon cutting ceremony and on a sign at the facility. El Paso County Parks must approve the proposed sign or plaque and wording prior to it being fabricated and installed.

14. Failure To Comply. The failure of the Grantee to comply with all terms and conditions in this agreement may result in the Grantor requesting reimbursement of the Urban Park Grant.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the _____ day of _____, 2017.

GRANTOR:

EL PASO COUNTY

Darryl Glenn, President
Board of County Commissioners of El Paso County Colorado

ATTEST:

County Clerk & Recorder

APPROVED AS TO FORM:

County Attorney's Office

GRANTEE:

LORSON RANCH METROPOLITAN DISTRICT

(Name)

(Title)

**El Paso County Park Advisory Board
Agenda Item Summary Form**

Agenda Item Title: 2017 Park Advisory Board Tour
Agenda Date: April 12, 2017
Agenda Item Number: # 7 - B
Presenter: Brad Bixler, Park Operations Manager
Information: X **Approval:**

Background Information:

Traditionally, the Park Advisory Board conducts a tour of selected park sites in late spring. Typically, the tour is conducted from 10:00a.m. to 2:00p.m.

We would appreciate feedback on the potential tour opportunities for 2017:

South

Fountain Creek Regional Park including Fountain Creek Nature Center and Willow Springs Ponds
Maxwell Street Trailhead
Hanson Trailhead
Widefield Community Park
Stratmoor Hills and Stratmoor Valley Parks
Clear Springs Ranch
Ceresa Park

East

County Fairgrounds
Paint Mines Interpretive Park
Homestead Ranch Regional Park
Drake Lake
Rock Island Regional Trailhead
Falcon Regional Park

We would also appreciate your feedback on the following potential dates:

Saturday, May 6
Saturday, May 13
Saturday, May 20

Recommended Motion:

Discussion

**El Paso County Parks
2017 Action Plan**

Recreation / Cultural Services	Project Manager	Priority	Status
Upgrade BCNC Exhibits	Todd Marts	High	Bid Phase
FCNC Cultural History Exhibit	Nancy Bernard	High	Fundraising Phase
County Fair SWOT Analysis Projects	Todd Marts	High	
Fairgrounds Staff Cross-Training	Stacy Reavis		Completed
Implement "Wildlife Explorers" Program	Mary Jo Lewis	High	
Fountain Creek Nature Center 25th Anniversary	Nancy Bernard	Medium	
Expand County Fairgrounds Equestrian Events	Stacy Reavis	High	
Develop a Junior Docent Program	Ian Wilson	Low	
Develop a Social Media Plan	Ian Wilson	Low	
Create a "Nature Buddies" Program	Maria Petkash	Medium	
Develop a Volunteer Recruitment Plan	Todd Marts	Medium	
Develop a Pollinator Festival	Mary Jo Lewis	Medium	
Water-Wise Perennial Garden Kit Sales Program	Mary Jo Lewis	Medium	
Expand Halloween Events at Fairgrounds Programs	Stacy Reavis	Low	
Update the Environ education school programs	Mary Jo Lewis	Low	
Park Operations Division	Project Manager	Priority	Status
Complete irrigation renovation plan	Brad Bixler	Medium	
Complete Rainbow Falls security plan	Brad Bixler	High	
Develop individual park operation plans	Brad Bixler	Medium	
Convert security officer to park ranger	Brad Bixler		Completed
Review / update Grinnell Boulevard agreement	Brad Bixler	Low	
Planning Division	Project Manager	Priority	Status
Widefield Community Park Master Plan	Ross Williams		Completed
Continue Culturally Modified Tree Study	Ross Williams	Medium	
Kane Ranch Master Plan	Ross Williams	Medium	
Fountain Creek Greenway Project	Ross Williams	Low	
Establish a Regional Open Space Committee	Elaine Kleckner	High	
Rock Island Trailhead Improvements	Ross Williams	Low	
Develop a Park Planning Criteria Manual	Jason Meyer	Low	
Update the Urban Park Grant Guidelines	Elaine Kleckner	Low	
Establish a Planning Division Internship Program	Elaine Kleckner	Medium	
Update ARC / GIS Programs	Ross Williams	Low	
Elephant Rock Open Space Master Plan	Ross Williams	Low	
Elephant Rock Open Space Purchase	Elaine Kleckner	High	Purchasing Phase
Capital Improvement Projects	Project Manager	Priority	Status
Pinerias Open Space - Phase 1	Elaine Kleckner	High	Bid Phase
Rainbow Falls Recreation Area	Elaine Kleckner	High	Bid Phase
Black Forest Regional Park Improvements	Jason Meyer	High	Bid Phase
Flood Recovery Projects	Jason Meyer	High	Bid Phase
Maxwell Street Streambank Protection	Elaine Kleckner	Medium	
Fairgrounds Improvements	Tasha Brackin	High	Bid Phase
Fountain Creek Regional Park Improvements	Ross Williams / PO	High	Bid Phase
Jones Park Improvements	Tim Wolken	High	Construction Phase

Ute Pass Regional Trail Expansion	Jason Meyer	Medium	Planning Phase
Ceresa Park Improvements	Brad Bixler	High	Construction Phase
Widefield Community Park Improvements	Ross Williams / PO	Low	
New Santa Fe Regional Trail Improvements	Jason Meyer	Medium	
Falcon Regional Park Improvements	Elaine Kleckner	Low	
FRRP Restroom Building Roof Replacements	Randy Smith	High	Bid Phase
Community Outreach	Project Manager	Priority	Status
Complete County Fair Sponsorship Program	Dana Nordstrom	High	
Partners in the Park Program	Dana Nordstrom	Medium	
Expand Friends Groups	Dana Nordstrom	High	
Complete Nature Center Fundraising Program	Todd Marts	Medium	
Establish an On-Line Giving Program	Christine Burns	Low	
Establish a Fair Queen Fundraising Program	Dana Nordstrom	High	
Establish a National Trails Day Event	Christine Burns	High	
Establish Weekly "Impact on Parks on Health" Campaign	Christine Burns		Completed
Create a Partners in the Parks Video	Christine Burns	Medium	

Community Services Department Parks / Recreation & Cultural Services Divisions March 2017 Monthly Report									
<u>Facility Revenue Totals To Date</u>		2017				2016			
		<u>Budget</u>	<u>Current</u>	<u>Balance</u>				<u>Totals to Date</u>	
Parks Facility Reservation Revenue		\$ 180,000	\$ 63,036	\$ 116,964				\$ 54,466	
County Fair / Fairgrounds		\$ 257,800	82,898	\$ 174,902				75,490	
Total		\$ 437,800	\$ 145,934	\$ 291,866				\$ 129,956	
<u>Fundraising Revenue</u>		2017				2016			
		<u>Goal</u>	<u>Amount</u>	<u>Balance</u>				<u>Totals to Date</u>	
County Fair Sponsorships		\$ 65,000	\$ 30,500	\$ 34,500				\$ 25,000	
Partners in the Park Program		\$ 30,000	\$ 5,000	\$ 25,000				\$ 20,000	
Trust for County Parks		\$ 10,000	\$ 2,102	\$ 7,898				\$ 5,726	
Nature Center Fundraising		\$ 25,000	\$ 4,477	\$ 20,523				\$ 735	
County Fairgrounds Support (Fairgrounds Corp)		\$ 40,000	\$ 50,000	\$ (10,000)				\$ 50,000	
Parks Annual Campaign		\$ 5,000		\$ 5,000					
			\$ -						
Total		\$ 175,000	\$ 92,079	\$ 267,079				\$ 101,461	
<u>Grant Funds</u>		Awarded							
Great Outdoor Colorado - Habitat Restoration Grant		\$ 75,000						\$ 250,000	
Great Outdoors Colorado - Planning Grant		\$ 30,000						\$ 41,750	
Great Outdoors Colorado - Mini Grant		\$ 45,000							
Totals		\$ 150,000						\$ 291,750	
<u>Parks Division Reservations</u>		2017				2016			
<u>Year to Date</u>		<u>Rentals</u>	<u>Attendance</u>	<u>Evaluation</u>		<u>Rentals</u>	<u>Attendance</u>		
January		29	1064	N/A		16	678		
February		26	850	N/A		20	647		
March		77	1918	N/A		20	201		
April									
May									
June									
July									
August									
September									
October									
November									
December									
Total		132	3832			56	1526		

	2017			2016	2016
		<u>Rentals</u>	<u>Attendance</u>	<u>Rentals</u>	<u>Attendance</u>
<u>Parks Facility Reservations</u>					
<u>March</u>					
<u>Bear Creek Regional Park</u>					
Archery Lanes					
Athletic Fields		3	300		
Pavilions					
Trails					
Vendor					
Tennis Courts					
Vita Course					
Meeting Room		27	362	15	185
<u>Black Forest Regional Park</u>					
Athletic Fields					
Pavilions					
Vendor					
Tennis Courts				5	16
<u>Falcon Regional Park</u>					
Baseball Fields		46	1196		
<u>Fountain Creek Regional Park</u>					
Athletic Fields					
Pavilions		1	60		
Trails					
Disc Golf Course					
Vendor					
<u>Fox Run Regional Park</u>					
Athletic Fields					
Gazebo					
Warming Hut					
Pavilions					
Trails					
<u>Homestead Ranch Regional Park</u>					
Pavilions					
Athletic Fields					
Trails					
<u>Palmer Lake Recreational Area</u>					
Palmer Lake Santa Fe Trail					
<u>New Santa Fe Trail</u>					
Monument Trail Head New Santa Fe Trail					
Baptist Road Santa Fe Trail					
AFA Santa Fe Trail					
Vendor					
<u>Paint Mines Trail</u>					
<u>Rock Island Trail</u>					
<u>Black Forest Section 16</u>					
Total Park Facility Reservations		77	1918	20	201

Fairgrounds Facility Reservations		2017			2016		
Year to Date		Rentals	Attendance	Evaluation	Rentals	Attendance	
January		17	463		8	220	
February		15	260		13	355	
March		19	512		9	194	
April							
May							
June							
July							
August							
September							
October							
November							
December							
Total		51	1235		30	769	
Fairgrounds Facility Reservations		2017			2016		
March		Rentals	Attendance	Rentals	Attendance		
Swink Hall - Fairgrounds							
Fair Corporation Meeting		1	5	1	5		
FAB Meeting		1	21	1	22		
Lions Club Meeting		1	20	1	20		
Senior Dinner		1	50	1	76		
COC Meeting		1	18	1	14		
Queen Contest		1	20	1	12		
4H Swine Clinic		1	50				
Track							
Barns							
Livestock Arena							
Snow & Go Gymkhana		1	17	1	15		
Horsemanship		5	15				
Grounds -							
Whittemore - Fairgrounds							
Valdez - Quincenera		1	200				
Calhan Ranch Hand 4H				1	10		
Exhibit Hall - Fairgrounds							
Fitness Challenge		5	96				
Livestock Comm. Meeting				1	20		
Arena							
Month Total Fair Facility Reservations		19	512	9	194		

[illegible]

<u>Programming</u>	Goal	<u>2017</u>			<u>2016</u>	<u>2016</u>
<u>Totals for Year</u>		<u>Programs</u>	<u>Attendance</u>	<u>Evaluation</u>	<u>Programs</u>	<u>Attendance</u>
January		19	461	4.96	33	1438
February		32	1104	4.97	26	836
March		34	706	4.96	50	1028
April						
May						
June						
July						
August						
September						
October						
November						
December						
Totals	800 / 21,000	85	2271	4.96	109	3302
<u>March</u>	<u>Facility</u>	<u>Programs</u>	<u>Attendance</u>	<u>Evaluation</u>		
Discover Bear Creek	BCNC	1	19	5.00		
Habitat	BCNC	2	94	4.50		
Colorado Wildlife Detectives	BCNC	1	15	5.00		
Same Tree, Different Day	BCNC	1	27	4.85		
Urban Art Hike	BCNC	1	19			
Organic Vegetable Gardening (BC Garden Assoc)	BCNC	1	55	4.96		
Braincare	BCNC	1	21	5.00		
Special Kids Special Families	BCNC	1	12	5.00		
Cheyenne Village	BCNC	1	14	5.00		
Communities Intersected	BCNC	1	12	5.00		
Birthday Party: Birds of Prey	BCNC	1	27	5.00		
Birthday Party: Animals and Insects	BCNC	1	22	5.00		
Walk the Wetlands	FCNC	6	103	5.00		
Nature Adventures: Wild About Wolves	FCNC	1	35	5.00		
Building for the Birds	FCNC	1	37	5.00		
2's & 3's Outdoors: Curious Coyotes	FCNC	1	15	5.00		
Reptiles & Amphibians Upclose & Personal	FCNC	1	34	5.00		
Discover the Wonders of the Wetlands video	FCNC	1	6			
Friends Board Meeting	FCNC	1	12			
Environmental Education Leader Training	FCNC	2	16	5.00		
Birthday Party: Walk the Wetlands	FCNC	1	20	5.00		
Nature Camp: Keepers of the Water	FCNC	5	71			
Widefield Community Center	FCNC	1	20			
TOTALS		34	706	4.96		



COMMISSIONERS:
DARRYL GLENN (PRESIDENT)
MARK WALLER (PRESIDENT PRO TEMPORE)

STAN VANDERWERF
LONGINOS GONZALEZ, JR.
PEGGY LITTLETON

COMMUNITY SERVICES DEPARTMENT

PARK OPERATIONS ~ PLANNING ~ CSU EXTENSION ~ COMMUNITY OUTREACH
ENVIRONMENTAL SERVICES ~ VETERANS SERVICES ~ RECREATION/CULTURAL SERVICES

ADMINISTRATIVE SERVICES

MONTHLY REPORT

SABINE CARTER, ADMINISTRATIVE SERVICES COORDINATOR
DEBRA REID, ADMINISTRATIVE SUPERVISOR

March 2017

General Updates:

1. Facility rental revenue is up by \$8,570 from this time in 2016.
2. There were 77 reservations made in March for a total of \$1,526.
3. Sabine Carter attended the 2017 Joint City/County Park Advisory Board Meeting.

Special Events:

1. Fifty-six special event applications have been received thus far and are currently being processed for approval.
2. Nine large sports leagues and schools have applied for long time/seasonal permits for the use of multi-use fields.



COMMISSIONERS:
DARRYL GLENN (PRESIDENT)
MARK WALLER (PRESIDENT PRO TEMPORE)

STAN VANDERWERF
LONGINOS GONZALEZ, JR.
PEGGY LITTLETON

COMMUNITY SERVICES DEPARTMENT

PARK OPERATIONS ~ PLANNING ~ CSU EXTENSION ~ COMMUNITY OUTREACH
ENVIRONMENTAL SERVICES ~ VETERANS SERVICES ~ RECREATION/CULTURAL SERVICES

COMMUNITY OUTREACH and GRANTS

Monthly Report – March 2017

Christine Burns, Community Outreach Manager
Dana Nordstrom, Community Outreach Coordinator

Community Outreach

1. Staff attended Nonprofit Day on March 17th and would like to thank the El Paso County Nature Center's Board for providing this wonderful opportunity.
2. Staff has coordinated three volunteer events for Earth Month in April at Black Forest Regional Park, Bear Creek Regional Park and Fox Run Regional Park.
3. Due to the weather April Stool's Day was rescheduled to April 8th. We will have a dedication ceremony at 10:00 a.m. for the new pavilion in remembrance of Ron Buchanan our founding member of the Bear Creek Dog Park Friends Group.
4. Staff is also coordinating over 200 volunteers from Comcast at Bear Creek Regional Park at part of the Great American Clean-Up event on Saturday, April 22nd. For more information on participating please visit our website at www.gacppp.com.
5. We have verbal agreements from Heuberger, Subaru, GE Johnson, FedEx and Gold Hill Mesa for 2017 Partners in the Park partnerships. Staff is focusing on partners for Homestead Ranch Regional Park and Fountain Creek Nature Center. Please forward any contacts that might be interested to dananordstrom@elpasoco.com.
6. El Paso County Fair Sponsorship is on target. We have \$76,000 committed to a \$65,000 goal.
7. The Trails and Open Space Coalition plans to provide a workshop on how to engage and encourage the growth of Friends Groups, to our County Parks Supervisors in April.

Grants

1. Mile High Youth Corp, under a Great Outdoors Colorado (GOCO) funded grant, has set the dates of July 3rd - August 10th for six weeks of sawyer crew work in Black Forest and Pineries.
2. The GOCO Board approved a \$45,000 for the Falcon Regional Park Dog Park construction.
3. The GOCO Board approved the \$30,000 Kane Ranch Master Plan project.



COMMUNITY SERVICES DEPARTMENT

PARK OPERATIONS ~ PLANNING ~ CSU EXTENSION ~ COMMUNITY OUTREACH
ENVIRONMENTAL SERVICES ~ VETERANS SERVICES ~ RECREATION/CULTURAL SERVICES

RECREATION & CULTURAL SERVICES DIVISION MONTHLY REPORT – MARCH 2017

SUBMITTED BY: TODD MARTS, DIVISION MANAGER

General

1. Bear Creek Nature Center hired their first Seasonal Park Interpreter for the Spring/Summer 2017 season. Tyler Taylor is a returning Bear Creek Seasonal Employee who will bring her enthusiasm for outdoor education and her wonderful skills with children and the public to this position.
2. Environmental Education Program Leader Training held at Fountain Creek and Bear Creek Nature Centers over the course of four days. Eleven trainees learned philosophies, approaches and interpretive techniques that will enable them to lead Environmental Education school programs at El Paso County Nature Centers after a brief period of program observation.

Projects, Fundraising & Grants:

1. The 2017 El Paso County Fair Queen was selected on March 18. Kayla Summers was chosen at the El Paso County Fair and Events Complex from four excellent contestants. The contest consists of four areas of competition: Application, Horsemanship, Personal Interview and Speech. Each contestant is evaluated by a panel of three judges. The Fair Queen represents the El Paso County Fair at a variety of community events and interviews before the fair. During the Fair the Queen can be seen at almost every 4-H awards ceremony and throughout the fairgrounds.
2. For the past few years at the El Paso County Fair there has been a sponsored community lunch provided to Fair patrons at no charge. Due to the dates being changed, the sponsor was unable to provide this to the community in 2017. Fair staff sought a new sponsor and Guadalajara Family Restaurant located in Falcon, Co. has graciously agreed to donate the community lunch as part of a Family Fiesta on Sunday July 16.
3. Volunteer Appreciation Dinner was held at Bear Creek Nature Center to recognize and thank the many valuable volunteers of El Paso County Nature Centers. Fifty volunteers attended and enjoyed an evening of camaraderie and awards. In 2016, seventy-eight volunteers provided 5,962 hours of volunteer service to El Paso County Nature Centers.

Programs & Events:

1. The following major entertainment for the 2017 County Fair is under contract.
 - Burck's Eyes of the Tiger Encounter proudly presents one of the most mesmerizing creatures on Earth. Showcasing their incredible natural behaviors and entertaining while educating audiences of all ages. Featuring beautiful, healthy white and gold Bengal tigers that are 7th and 8th generation born and raised by the Burck family.
 - Butterfly Encounter is a screened-in butterfly exhibit. Three different species of butterflies with 350 total are on display. Fair-goers have the opportunity to observe and feed them nectar, at no charge. The Butterfly Encounter gives away caterpillars to kids so they see metamorphosis at work and then release the native pollinator into their community.
 - Joe Gandleman a Comic Ventriloquist is a family entertainer that does shows for all ages and all occasions. He performs all over the U.S. and in Canada. All of Joe's shows feature a BIG CAST of characters, interaction and lots of laughs.
2. The second Building for the Birds Innovative program saw a huge jump in attendance with 37 people attending to build nesting boxes to take home and learn some common backyard birds and backyard nesting tips.
3. Spring Break Nature Camp 'Keepers of the Water' brought together 15 campers in grades 1-7 to learn how to be good stewards of our water, watershed and how to reduce plastic pollution. Campers played daily in the woods building forts, discovering macro-invertebrates in pond water, fished at Willow Springs Ponds and made new friendships. Eight out of fifteen campers were returnees! We are grateful for the five adult volunteers and one teen volunteer assisted staff during the week.
4. Public programs hosted by Bear Creek Nature Center in March included a presentation, 'Same Tree, Different Day', with 27 participants, Active Adults Series 'Urban Art Hike' led by the Downtown Partnership, with 19 participants, and Sustainability Series 'Organic Vegetable Gardening' led by the Bear Creek Garden Association, with 55 participants.
5. Bear Creek Nature Center's Spring Break Camp, themed 'Journey Through Space' was held March 27 through 31. Seventeen children ranging from 1st through 4th grade enjoyed daily hikes, crafts, and learning about "our place in space." The camp made \$2,485 in revenue.

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Date: April 12, 2017
To: Park Advisory Board
From: Elaine Kleckner, Planning Manager
Subject: Planning Division Monthly Report

ACTION PLAN:

Capital Project Management:

1. Black Forest Regional Park: Staff is working with Rocky Mountain Field Institute on winter/spring 2017 work associated with the IndyGIVE campaign. Winter/spring work will focus on implementing forest management plan recommendations and drainage improvements, and summer work will focus on soil stabilization and trail decommissioning.

The drainage plan by AECOM was completed in January with recommendations to construct a sediment pond, energy dissipater and other non-engineered improvements in the park. Staff is developing the IFB package to procure a contractor. Staff has also initiated an update of the Black Forest Regional Park Master Plan Trails Plan.

2. Elephant Rock Open Space: The acquisition process is underway. An environmental assessment, appraisal, ALTA survey and title documents were obtained in late 2016. The County Attorney has provided a draft real estate contract which was presented to the sellers and specific terms are being negotiated. Staff is working with Palmer Land Trust to revise the conservation easement agreement and provide an update of the baseline line study prior to closing.

3. Front Range Trail Extension: Staff completed a cultural survey and obtained SHPO and environmental clearances for the CDBG-funded project. A kick-off meeting was held with CDOT and the City of Fountain, and design and permitting was initiated. It became apparent that the level of effort and funds needed to complete the project were beyond what was originally anticipated, largely due to impacts from flooding in 2015 and increases in construction costs. After consultation with the County Team and project partners, the project was cancelled. Staff will continue to work towards construction of this trail in the future and obtaining needed funding.

4. Pineries Open Space: The County selected Wilson & Company to perform Phase 1 final design work and held a kick-off meeting in March. Completion of the design process is



anticipated in May, so construction can begin this summer on the access road, trailhead and trails.

5. Rainbow Falls Historic Site: 2015 FEMA-funded work, resurfacing of a portion of the main trail/service road with road base material, was completed with assistance from the Department of Public Works.

Staff prepared an Invitation for Bids (IFB) for the \$345,000 Transportation Enhancement Grant project, and bids were due on March 7. Two bids were received, both considerably over budget. The County will need to rebid the project, and is considering waiting until the fall, when contractors are more available and physical conditions are less challenging. In the meantime, Parks is evaluating whether or not to reopen in the summer.

6. Ute Pass Regional Trail: The County received a State Trails grant to construct approximately 2/3 mile of trail between Ute Pass Elementary School and Winnemucca Road. Staff is initiating a design/build process with development of a scope of work as SHPO and environmental clearances are being processed. Staff continues to support the Ring the Peak Trail and is coordinating advocacy with TOSC, City Parks and the State.

Planning:

1. City of Colorado Springs Bicycle Master Plan: Planning Staff is serving on the Technical Advisory Committee for the update of the plan.

2. Fountain Creek Regional Park Master Plan: Planning and Park Operations divisions have launched on implementation of Phase I improvements.

3. Widefield Community Park Master Plan: The Master Plan was approved by the Board of County Commissioners on March 30.

4. Regional Open Space Committee: As proposed in the County Strategic Plan, the Planning Division will coordinate the formation of a regional open space group. The purpose will be to share information and build partnerships to collectively advance open space conservation projects.

Flood Recovery:

1. 2015 Flood Recovery: Elaine and Jason continue to serve on the County Financial Impact Team that meets twice a month to collaboratively advance projects. Hydrologic and hydraulic analyses and environmental clearances are underway for large projects, such as the Hanson Trailhead and New Santa Fe Trail repairs. A contract to complete the Black Forest Section 16 and Drake Lake repairs was awarded to RMC with completion anticipated by May 31, 2017. The Willow Springs design contract was awarded to J3 Engineering and design is underway. Procurement of a contractor for Fountain Creek Regional Trail flood repair projects is in process.

2. Highway 85/87/Maxwell Street Trailhead Bank Stabilization: The feasibility phase of this US Army Corps of Engineers (USACE) Section 14 project is nearing the end with completion of the Preliminary Design Assessment/Environmental Assessment. Construction was planned in 2017-2018; however, project cost increases by the USACE from \$2.5 million to \$3.9 million have put the project out of range for the County at this time. Thirty-five percent matching funds

for construction (\$945,000) was secured through a CDBG-DR grant and State disaster recovery funds. Another \$500,000 is now needed given the increased cost. The project will be tabled until the County can secure additional funding.

3. Upper Fountain Creek Restoration: The USACE is conducting a cost-benefit analysis to determine if there is Federal government interest in a Section 205 project in the Rainbow Falls vicinity. USACE staff has informally reported to staff that a project in this area is probably not supportable.

OTHER:

1. Culturally Modified Tree Project: The Pineries Open Space Culturally Modified Tree Assessment has been completed. The Black Forest Regional Park CMT Assessment is underway and expected to be completed by May, 2017.

2. Development Permit Application Reviews: Staff reviewed two development permit applications in March, including one that will be presented to Park Advisory Board on April 12.

3. Fountain Creek Watershed, Flood Control and Greenway District: Community Services Department Staff continues to serve on the Technical Advisory Committee and Citizens Advisory Group. The committees help develop and implement watershed restoration and enhancement projects.

4. Geographic Information Systems (GIS): Staff is working with the County Information Technology Department to expand El Paso County Parks' use of GIS for data collection, operational, and planning applications. Planning staff received a software upgrade in 2016. New regional park maps have been completed or are in process, and new and/or improved datasets have been received.

5. Grants for Capital Projects: Planning Staff wrote a GOCO mini-grant application for the Falcon Regional Park dog park and a GOCO planning grant application for Kane Ranch Open Space for funding in 2017. The GOCO Board awarded both grants! Staff also applied for a CDBG grant for Phase I Improvements at Widefield Community Park for funding in 2017-2018, on which a decision will be made in June.

6. Groundwater Quality Study: The Board of County Commissioners endorsed initiation of a monitoring effort. Next steps include re-establishing the Committee and developing a scope of work and funding package for monitoring. A stakeholder meeting was held on February 22.

7. Internships: The Geography and Environmental Studies Program at UCCS has expressed interest in providing interns to the Planning Division. Staff will coordinate, with a goal of having intern(s) on board in 2017.

8. Website: Staff has updated Planning pages to comply with ADA recommendations. New pages and content are created as new projects are initiated.

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PARK OPERATIONS DIVISION MONTHLY REPORT MARCH, 2017

Operations/Misc. Projects

Insurance Claims Update - Pavilion #6 roof replacement at Bear Creek Terrace was completed. The material to replace the wood shake shingles on the Oak, Pine, and Fallen Timber restrooms at Fox Run Regional Park has been received. Depending on weather, roof replacement will begin as early as April 3rd, with anticipated completion before April 16th. Trafton Roofing Company has been performing an excellent job with the repairs and coordinating with park staff schedules.

Claims Under Review - Operations Supervisor Smith is coordinating with Mary Lucero, the County's Insurance Claim Adjuster and following up on other facilities that have incurred damage due to the January wind storm. The Park Operations Division anticipates eight more facilities will be approved by AIG, the County insurance provider. These facilities include the restroom roof at Palmer Lake Trailhead, the roofs on the Gazebo and Warming Hut at Fox Run, a roof replacement for the Baptist Road Trailhead restroom, a roof replacement for the Crews Gulch trail cover over the trail at Hwy 85/87, the Widefield restroom roof, the pavilion roof at Clear Springs Ranch, and the wind nets at the Bear Creek tennis courts.

Claim Denial - The damage to the acrylic overlay surface on court #6 at the Bear Creek was denied as an insurance claim. The top surfacing material was peeled back like rolling up a carpet. This damage happened after the January 9th and 10th windstorm and could not be included with the multiple other county claims. An AIG representative visited the Bear Creek tennis court site after the January windstorms to document the wind screen damage, with photos taken at that time did not reveal damage to the acrylic surface of the court. Mary Lucero informed Park Operations Supervisor Smith that insurance would not cover a separate claim on the surfacing due to the fact that the concrete subsurface is in need of repair, and may have contributed to the failure of the acrylic surfacing.

Currently the Operations Supervisor is following up with the contractor who installed the surfacing. Warranty may play a factor in repairing the surface. If the damage is not covered by warranty, the repairs will necessitate a bid for repairs. Currently courts 5-8 are locked down for public safety.

Willow Springs Maintenance Access Bridge - The bridge was damaged due to flooding in July of 2016. This bridge was deemed a total loss by insurance. The difficulty for bridge replacement is due to the insurance claims adjuster requiring what the cost to build bridge was.

The County has very few records concerning cost of the bridge. The materials for the bridge were originally supplied by Schlage Lock Corporation for access to the north pond at Willow Springs. Access was required by Schlage Lock to mitigate the perchloroethylene ("PCE") past groundwater contamination in the Willow Springs ponds caused by their company in the 1990's. Mary Lucero is following up with AIG on how we should proceed with the bridge replacement.

Fountain Creek Regional Park Irrigation Upgrade - Upgrades to the automated controls for the Duckwood irrigation system are complete. Five-Star-Automation is the contractor for the installation and programming of this equipment when the system goes back online. Currently the South District staff is working on much needed repairs to the irrigation mainline. Once these repairs are complete, Five Star Automation will coordinate with the South District Supervisor concerning programming the new upgrades for optimal operation of the irrigation system.

Fountain Creek Regional Park Sidewalk – In March, over 1,000 square feet of sidewalk has been replaced in the main park area at Duckwood. This replacement was a high priority due to the trip hazards it presented to the public. The original sidewalks were installed in the early 90's and began to heave in the last couple of years mostly due to tree root growth. The contractor, Concrete Experts did an excellent job replacing some of the damaged sidewalks. Due to the high cost to replace all damaged sidewalks the worst areas were addressed this year and less dangerous areas will be replaced in the future.

Fairgrounds Improvements - The Operations Supervisor is coordinating with Glazier Gas Company to relocate the propane tanks on the south end of the Owens Indoor Arena. This is to create the necessary clearances required by code to install the new dedicated electrical transformer for the arena. Sedlak Electric received the contract for the electrical install and will start the project in the next few weeks.

Bear Creek Maintenance Yard Storm Water Improvements - Two storm water catch basin filter systems have been ordered for the drop boxes that feed rain water runoff into Bear Creek. This has been required by the El Paso County Storm water Quality Coordinator for EPA compliance. These filters are scheduled to arrive in mid-April and will be installed soon after.

Community Services Department Administration Building Skylight Replacement - The Operations Supervisor is currently soliciting bids for the replacement of the main skylight at the Community Services Department Administration Building. The current skylight has been problematic for years due to water leaking that is causing damage to the interior of the building. This has been a maintenance headache for not only our department, but for Facilities Maintenance as well. Constant repairs have failed to solve the problem. The skylight is the original skylight that was installed during construction in 1987.

Training - The Operations Supervisor is coordinating with Phil Froehlich, with El Paso County Risk Management, to schedule confined space entry training for park staff. This is required training for anyone that has the potential to be subjected to this type of environment. Training will be completed by the end of April.

Central District

Bear Creek Regional Park - Staff has spent many hours winter watering unestablished landscapes. The Central District team charged the non-potable irrigation system to water the athletic fields in Bear Creek Regional Park. Irrigation system checks were conducted and

programs were adjusted to ensure complete efficiency. The Central Team also completed grading responsibilities for all parking lots and gravel roads within the park.

Equestrian Skill Course Kiosk - Staff constructed and installed a high quality steel kiosk for the Equestrian Skills Course. Several members from the Friends Group aided staff with construction and installation. The kiosk is 13ft x 8ft and will serve as a focal point at the entrance of the skills course.

Community Services Department Administration Building Carpet Install - The Central District team aided administration staff with office furniture mobilization to help complete the new carpet / tile installation project in the Community Services Department Administration Building. Staff added 6 layers of floor finish to the newly installed tile floor to aid with wear and longevity.

Illegal Camp Removal - Several staff members assisted Keep Colorado Springs with a major illegal camp clean-up along Bear Creek near our 8th Street property boundary. The group removed enough trash to completely fill a 30 yard roll-off dumpster. The area was restored to its natural state.

Tennis Court Damage - Due to damage caused by high winds in late February, administration staff decided to close the Bear Creek Tennis Courts until repairs can be made. For now only courts 1-4 are available for play.

Bear Creek Nature Center - Staff constructed and installed a kiosk for Nature Center staff. The kiosk will serve as an informative and directional information center for visitors. Staff completed the construction and installation of a large section of fence on the north side of the Nature Center. The fence concealed an unsightly HVAC unit.

Rainbow Falls - Staff spent several hours removing trash throughout the recreational area and hired a contractor for graffiti removal. Staff met onsite with fencing contractor David Law to obtain estimates on securing the recreational area prior to opening in mid-summer. Staff extended and reinforced the main entrance gates in hopes of providing better security while the park remains closed.

Bear Creek Dog Park – The Central District team continues to provide daily service to this highly used area. Staff spends an average of three hours per day with waste removal and restroom cleaning. Staff will host the annual April Stools event and conduct the grand unveiling of the Ron Buchanan Memorial Pavilion.

Regional Development Center - The downtown team recently completed the prep phase of a major landscape renovation project. Staff removed several tons of overgrown, post climatic landscape material and replaced it with high quality topsoil. Staff will design and install plant material and irrigation in early May.

K-9 Training Facility - Staff aided the Sheriff's office by removing several large dying trees and backfilled stump holes with topsoil. Staff also removed several large trees that were encroaching into the evidence lot fence within the Criminal Justice Center compound.

Training - Kyle Melvin, Steven Rodbourn, and Josh Hudson completed a four day pesticide application training course. Tyler Watters and Dale Arellano completed their Master Gardener

training course. In all, the Central District team was involved with 144 hours of training during the month of March.

East District

Fairgrounds - Staff worked on setup for several events in March. Staff worked on equestrian events, the County Fair Queen Contest and also rented the Whittemore building for a birthday party.

General Maintenance – Staff built a bullpen area at the fairgrounds to store material and equipment. Staff spent time cleaning up the area in order to build the bins. There was an accumulation of old fence posts that were removed from miscellaneous projects over the years. Staff was unable to dispose of these fence posts due to the fact there was still concrete around the base of the posts. The team was able to use a compressor from another parks district to jackhammer the concrete off of the bases. The posts can now be recycled in the scrap bin and the concrete can be taken to the Public Works Department to be crushed and reused.

Staff used the beautiful weather to power wash the tables and chairs throughout the fairgrounds. The busy rental season is about to begin, so it was important to have clean tables and chairs for the renters. Staff received an order for toilet paper and paper towel dispensers and replaced all of the old dispensers with the new ones.

IT Meeting – Fairgrounds staff members met with the County IT Department to look over the current Wi-Fi set up at the fairgrounds. The goal of the meeting was to design a plan to improve overall Wi-Fi connection throughout the fairgrounds. Another goal was to expand coverage to the Livestock Arena Building. The 4-H group switched to a new online entry system and is in need of a quality internet connection. If it is possible to improve the wireless connection this would help all of the vendors that attend the county fair each year. IT staff will be compiling a detailed report for the Director to review.

Construction/Improvements - Staff held a pre-bid meeting on March 20th for the Fairgrounds Phase II improvements planned for 2017. Maintenance staff was in attendance to address any questions that came up regarding existing facilities and access to the fairgrounds during construction.

Rock Island Regional Trail - Staff has been dealing with damage related to the public pulling off of the entry road at Rock Island Regional Trailhead. Staff is concerned that the unexpected traffic would cause the railroad ties, installed along the entry road, to roll out of place. Vehicle traffic has a negative impact on the native wetlands area adjacent to the roadway. In order to prevent this from happening staff installed a two strand smooth wire fence to limit access. The fence runs parallel to the existing road. Foot traffic will still have access to the grassy area, but vehicle traffic will be prevented.

Homestead Ranch Regional Park

Water System - The South District staff assisted the East District in prepping the public water system for the summer season. Staff sanitized the piping and conducted a bacterial test for the Department of Health.

Eagle Scout Project – Staff hosted a large Eagle Scout Project at Homestead Ranch Regional Park. The east district team met with the scout at the park and worked together to mark several

trees for removal. The east district is faced with an overcrowding of saplings at the park. The scout approached county staff and asked if we would allow him to help us for his Eagle Scout project. The scout did a great job managing his crew of 15 volunteers with thinning out several tree thickets. The week following the project, county staff was onsite and chipped up all of the trees that were removed. The project was very successful and will add to the health of the forest.

Falcon Regional Park - Staff has been working on a fencing project for Falcon Regional Park. Staff would like to better secure the park and make it harder for vandals to access the park with their vehicles. Staff installed two strand smooth wire fencing along the roadway. Staff is also in the process of installing post and dowel fencing along the sidewalk on the interior of the park.

Wind Damage – Staff received a phone call from the High Plains Little League President regarding wind damage at the park. The president told staff that the roof to the red dugout, on the north field, had been blown off. Staff took several pictures of the damage for insurance & warranty purposes. Staff then removed the damaged portion of the roof due to safety concerns. County staff will discuss the best way for us to proceed.

North District

General Info – PMIII Clark located parking lot and trail railroad ties needing replacement.

Training - Staff attended the Denver Brass Company Turf 101 and fertilizer class. Supervisor Robinson and PMIII Clark attended purchase order training. PM II Mandy and PM III Clark attended skid loader certification training. PMIII Clark attended a 4 day pesticide training class for future licensing. Staff received training from Keith Worley, Forester, ISA Certified Arborist & wildfire mitigation specialist for green thinning, mistletoe removal and quarantine, as well as forest fire mitigation.

Fox Run Regional Park – PMIII Mima graded roads and parking lots before the grader was moved to the central district for training. New fibar mulch was added to the Oak and Pine Meadows playground to ensure proper safety depth as well as aesthetic value.

New Tables - Staff replaced old wooden picnic tables with new metal tables.

Recycle Project - Staff removed and recycled Christmas tree mulch piles for free public pick up.

Dog Park – The north district team is building unified wooden dog park bag dispensers.

Black Forest Regional Park – Staff marked trees with Keith Worley, Forester, ISA Certified Arborist & a wildfire mitigation specialist with Rocky Mountain Field Institute (RMFI) contracted work including green thinning and forest fire mitigation. Staff assisted and coordinated with (RMFI) on chipping slash piles during a fire mitigation project through the first and third week of March. Staff removed and chipped trees and brush that was left over from RMFI mitigation.

PMIII Mima graded roads and parking lots before the grader was moved to the central district for training. PMII Mandry repaired vandalism to a heater located in the Black Forest Regional Parks bathroom. Staff completed winter pruning park vegetation and clean out perennial of beds. Staff leveled and filled the flag stone pathways south of the active use area.

Pinerias Open Space - Staff posted three Palmer Land Trust signs located on the south, west and central park side of park boundaries.

Baptist Road Trail Head – Contractor removed dead trees from parking lot and trailhead and is preparing to replant in the spring. An Eagle Scout committed to building stairs on an existing social trail from a residential neighborhood to reduce future trail erosion.

South District

General Overview and Staffing – The district continues to make progress in the area of employee training. PMIII Leyba attended a four day pesticide course that was offered by the Colorado Nursery Grower's Association. PMI Sienknecht completed the CSU Extension Master Gardener Course. The District began the seasonal hiring process.

Equipment - Staff started the servicing of mowers and trimmers.

Fountain Creek Regional Park – All staff began a joint effort to make irrigation mainline repairs. These repairs will improve water management by reducing the number of leaks in the system. Five-Star-Automation started the modification of the irrigation pump controls that run the park's irrigation pump. These control changes will drastically increase the life of the irrigation system and reduce water waste.

Concrete experts completed the repair of multiple sidewalk locations throughout the park that posed significant safety risks. The sidewalks were buckling from tree roots and crumbling from age. Park Operations Supervisor Smith was instrumental in getting the concrete work done.

Staff continued winter watering for newly planted trees and the renovated turf field.

FC Nature Center – Skills Craftsmen II Clements and staff completed the installation of a new bulletin board in the information shelter located at the entrance of the Nature Center. Roof storm damage on the main building and WOBs were repaired. PMI Sienknecht completed additional storm debris clean-up.

Willow Springs – The bridge repair is still awaiting the insurance claim process.

Volunteer - Randy Feidler pruned saplings 10 feet out from the shore around both ponds.

Ceresa Park – PMII Leyba and SCII Clements delivered material and began to install a 4-inch lift to a section of trail adjacent to the park. PMI Sienknecht installed fabric and decorative mulch to the new shrub bed at the park entrance. Staff performed winter watering for the new trees.

Stratmoor Valley Park – South District's PMIII and PMI repaired split rail and closed off some areas that the public had been using to drive on the trail. South's PMII and PMI conducted slash and branch clean-up.

Maxwell Trailhead – Keep Colorado Springs Beautiful completed the homeless camp clean-up. PMII Leyba, SCII Clements, PMI Sienknecht completed parking lot and split rail repairs.

Clear Springs Ranch – Staff chipped approximately 15 cubic yards of slash that was left over from a thinning project.